MINUTES

A Meeting of the Parish Council was held on 30th September 2025 at 7.00 pm at The Gilbert Hall Nancledra

1. PRESENT: Mr G Hollow (Chair), Mrs Jenni Thomas-Davey, Ms Heather Metcalfe and Mr Neil Hodder. **IN ATTENDANCE**: Mr Michael Mills (Clerk) **MEMBERS OF THE PUBLIC** 0

APOLOGIES – Ms Sarah Holberry-Byrom.

2. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY & OTHER INTERESTS, RELATING TO ANY AGENDA ITEM, AND TO DETERMINE REQUESTS FOR DISPENSATION WHERE APPLICABLE
None.

3. PUBLIC PARTICIPATION (restricted to agenda items only)
None present.

4. MINUTES OF THE LAST MEETING HELD ON 26th AUGUST 2025
It was **RESOLVED UNANIMOUSLY** that the minutes were a true and accurate record of the meetings.

5. MATTERS ARISING
None

6. PLANNING
a) Applications

i) **PA25/06511** Old Sunday School Nancledra Road Nancledra Penzance Cornwall TR20 8NA Proposed change of use from former Sunday school to residential dwelling and formation of new associated off street parking area. Re submission of approved plans PA20/03726
Resolved that the Parish Council had no objection to this application

ii) **PA25/06512** Listed building consent for proposed change of use from former Sunday school to residential dwelling and formation of new associated off street parking area. Re submission of approved plans PA20/03726. Location Applicant Grid Ref Old Sunday School Nancledra Road Nancledra Penzance
Resolved that the Parish Council had no objection to this application

b) Decisions: None

c) Appeals: PA24/07757 Higher Penderleath Resort - representations by 3rd October
Resolved that the Parish Council would confirm that it stood by its previous representations and would send confirmation of this in the appeal process

d) Pre-apps: None

e) To consider any other planning matter received at or before the start of the meeting:
A letter from Cornwall Council had been received re an enforcement matter at Amalebra Stamps Nancledra

7. COUNCILLORS REPORTS

a) To receive the Chairman's Report
The Chairman had nothing to report

b) To receive the Cornwall Councillor's Report
None

c) To receive any other Councillors' Reports
Cllr Hodder reported on a planning training course he had attended. Cornwall Council were encouraging parish councils to undertake neighbourhood priority statements and were suggesting that these could be completed within a 12 month period.
He was unable to attend a planning enforcement course on 22nd October and Cllr Metcalfe would attend instead.
Cllr Thomas-Davey had attended the hospital trust's AGM.

d) To receive the report of the Chairman of the Gilbert Hall
There have been five new bookings for the hall following the erection of the sign in the village which has helped to produce a financial surplus of £126 for the last quarter, which whilst not massive is at least in the right direction.
The hall roof has now been repaired which should extend its life but the roofing contractor did say that the remainder of the roof is showing signs of age, but is fine at the moment.
We are currently organising our annual electrical inspection, and carrying out minor repairs around the hall.
We held a very successful picnic in the hall that had to relocate from the Cledry Meadow on August 3rd in conjunction with Mr Seb West, and are currently considering organising a craft/ table top sale in late November.
We have had an application for a new committee member and have asked him to come along to our next meeting on December 8th

8. PARISH MATTERS

a) Local plan. Feedback from consultation event on 9th September.
The Clerk had attended the St Ives event and Cllr Holberry-Byrom had attended the Penzance event. These had been preliminary meetings as guidance from central government was awaited. The new timescale for local plans was 30 months and the parish council were being encouraged to start a neighbourhood priority statement as soon as possible.
b) Neighbourhood priority statement. To note that the parish council may be invited to start this process in the autumn and to consider required action.
Cornwall Council had noted the parish council's interest and would be in contact in due course. Councillors needed to give thought to their priorities which could be used to start the public consultation process.
c) Enhanced LMP grant
Following a meeting between Cllr Thomas-Davey, John Knee and the contractor works on rights of way had been identified. It was agreed to submit a grant application seeking a sum in the region of £3000.

9. CLIMATE CHANGE

Updates if any

10. FINANCIAL MATTERS

a) To receive a summary of accounts and approve invoices for payment

The following payments were approved:

Clerk's salary	£514.60
Clerk's travel 50 miles plus £4.60 parking and £2 bus	£30.10
Microsoft (paid by Clerk)	£84.99
Norton anti-virus (paid by Clerk)	£34.99
Google	£7.00
Bank charges	£12.00
BDO external auditor	£378.00
TG Horticultural Services Ltd re Enhanced LMP	£43.75
HMRC PAYE	£155.83
TG Horticultural Services Ltd re Cledry Meadow	£100.00
Cornwall Council uncontested election charge	£288.68 (invoice awaited)
The Printing Chambers	£60.00

b) Consideration of financial performance to date and initial thoughts on the budget (to be finalised by December meeting)

The Clerk had circulated performance to date figures which indicated that expenditure for the year was likely to be within budget. This was noted.

11. TO RECEIVE CORRESPONDENCE

This included a letter from Towednack Church seeking assistance with the cost of providing a toilet which was being used by the public. Resolved that this would be an agenda item for the next meeting and a sum of £340 was felt to be an appropriate contribution.

An invitation had been received to the St Just Feast on 2nd November but councillors were unable to attend.

12. HIGHWAY MATTERS

a) To note action taken following issues reported, at or since the last meeting

Line painting had now been completed.

b) To consider any other highway issues that require reporting to include recent damage to traffic furniture repair.

None

13. FOOTPATH MATTERS

To note any issues that have been reported.

To note HAD 069 - Coming into Operation of a Public Path Order - FP 37, Towednack CP.

This was noted.

14. CEMETERY MATTERS

None.

15. TO RECEIVE THE POLICE REPORT

No reported crime.

16. TO NOTE COUNCILLORS ITEMS FOR THE NEXT AGENDA

Christmas event. A sit down meal for the community was being considered for the 6th December. It was suggested that this could be £10 per head with wine to be purchased in addition.

Neighbourhood priority statement

17. DATE OF NEXT MEETING – 28th October 2025 (apologies given by Cllr Thomas-Davey)

The meeting closed at 8.18 pm