I hereby give notice that the Annual Parish Meeting of **Towednack Parish Council** will be held on **Tuesday 31st May 2022** at **6.30pm at the Gilbert Hall Nancledra**

PLEASE NOTE RE: COVID-19: Members of the public are asked to give prior notice to the Clerk of their intention to attend this meeting. In order to keep the meeting as COVID safe as possible, it may be necessary to limit the number of people attending. Please notify the Clerk via clerk@towednackparishcouncil.gov.uk or via phone on 07870 744356. Public attendees should indicate the agenda item of their interest so that the item can be dealt with early in the meeting, to enable them to leave the premises early if desired. We would ask that attendees should take a lateral flow test prior to the meeting **DO NOT** attend the meeting in the event of a positive test or if you are experiencing any of the symptoms of COVID-19.

Attendees will be asked to keep 2m apart and should consider wearing face masks in the hall.

The Annual Parish Meeting will open at 6.30pm and the public will be invited to discuss parish matters of interest or concern. The meeting will last for 30 minutes unless there are pressing issues for discussion, in which case the Chairman may, at his or her discretion, postpone the start of the Towednack Parish Council Meeting due to start at 7.00pm

Dated: 24th May 2022 **Signed: ..... Clerk**

A G E N D A

1. **Apologies for absence**
2. **Matters arising from the minutes of the Annual Parish Meeting held on 27thApril 2021**
3. **Chairman's Annual Report on the activities of the Parish Council for the previous year**
4. **Public participation**
5. **Action required on matters raised during public participation**