



I hereby give notice that the Annual meeting of Towednack Parish Council will be held at
GILBERT HALL, NANCLEDRA on Tuesday 31st May 2021 at 7.00pm

All members of the Council are summonsed to attend the meeting, to which press & public are invited unless the Council otherwise directs. Business transacted will be according to the agenda below.

PLEASE NOTE RE: COVID-19: Members of the public are asked to give prior notice to the Clerk of their intention to attend this meeting. In order to keep the meeting as COVID safe as possible, it may be necessary to limit the number of people attending. Please notify the Clerk via clerk@towednackparishcouncil.gov.uk or via phone on 07870 744356. Public attendees should indicate the agenda item of their interest so that the item can be dealt with early in the meeting, to enable them to leave the premises early if desired. We would ask that attendees should take a lateral flow test prior to the meeting **DO NOT** attend the meeting in the event of a positive test or if you are experiencing any of the symptoms of COVID-19.

Attendees will be asked to keep 2m apart and should consider wearing face masks in the hall.

Dated: 24th May 2022

Signed: Clerk

A G E N D A

- 1. To note those Present and to receive any Apologies**
- 2. To appoint a Chairman for 2022-23**
- 3. To appoint a Vice-Chairman for 2022-23**
- 4. The Chairman & Vice-Chairman to sign Declarations of Acceptance of Office**
- 5. Financial Matters**
 - a) To consider and approve the RFO's Annual Accounts for 2021/22
 - b) To consider and approve the Fixed Asset Register for 2021/22
 - c) To receive the Internal Auditor's Report for the Annual Governance Accountability Return (AGAR) 2021/22
 - d) To consider and approve the AGAR 2020/22 Part 2 Certificate of Exemption
 - e) To consider and approve the AGAR 2021/22 Part 2 Section 1 Annual Governance Statement
 - f) To consider and approve the AGAR 2021/22 Part 2 Section 2 Accounting Statements
- 6. General Power of competence**

To note that the Parish Council continues to hold the General Power of Competence