I hereby give notice that a meeting of Towednack Parish Council will be held at the **Gilbert Hall, Nancledra** on **Tuesday 21st December 2021** at **7.00pm**

All members of the Council are summonsed to attend the meeting, to which press & public are invited unless the Council otherwise directs. Business transacted will be according to the agenda below.

PLEASE NOTE RE: COVID-19: Members of the public are asked to give prior notice to the Clerk of their intention to attend this meeting. In order to keep the meeting as COVID safe as possible, it may be necessary to limit the number of people attending. Please notify the Clerk via clerk@towednackparishcouncil.gov.uk or via phone on 07870 744356. Public attendees should indicate the agenda item of their interest so that the item can be dealt with early in the meeting, to enable them to leave the premises early if desired. We would ask that attendees should take a lateral flow test prior to the meeting (available from Gov.UK or phone 119). **DO NOT** attend the meeting in the event of a positive test or if you are experiencing any of the symptoms of COVID-19. You can find an up to date list of symptoms on the NHS website: https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/. Lateral flow tests are available via local pharmacies or you can order them online at: https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests

Attendees will be asked to keep 2m apart and wear face masks in the hall. Masks may be removed only when speaking.

Dated: 14th December 2021

Signed: ……
Michael Mills Clerk to the Council

A G E N D A

1. To note those Present and to receive any Apologies

2. To receive declarations of disclosable pecuniary and other interests, relating to any agenda item, and to determine requests for dispensation where applicable

3. Public Participation (comments are restricted to agenda items only): to last no longer than 15 minutes unless agreed by the Chairman

4. To approve the Minutes of the last meeting held on 30th November 2021

5. To note any Matters Arising that are not an agenda item

6. Planning

a) **Applications:** None

b) **Decisions:** None
c) **Appeals:** None
d) **Pre-apps:** None
e) **To consider any other planning matter received at or before the start of the meeting**

7. Councillors Reports
a) To receive the Chairman's Report
b) To receive the Cornwall Councillor's Report
c) To receive any other Councillors' Reports

8. Council Administration Matters
a) Parish plan
b) To consider renewal of the Clerk's SLCC membership at a cost of £112 for the calendar year 2022
c) Use of Facebook as a method of parish council communication

9. Parish Matters
a) The car park at Towednack Church – to consider assisting with the resurfacing project
b) Internet/wi-fi at the Gilbert Hall

10. Climate Change
Updates if any

11. The Queen's Platinum Jubilee Beacons 2nd June 2022 – further consideration of this event and to consider the practical arrangements

12. Financial Matters
a) To receive a summary of accounts and approve invoices for payment
b) Budget – to finalise the budget for 2022/2023

13. To receive Correspondence

14. Highway Matters
a) To note action taken following issues reported, at or since the last meeting
b) To consider any other highway issues that require reporting to include recent damage to traffic furniture

15. Footpath Matters
To note any issues that have been reported

16. Cemetery Matters

17. Dark Skies
Updates if any

18. To receive the Police Report

19. To note Councillors items for the next Agenda

20. Date of next meeting – 25th January 2022