



## MINUTES

A Meeting of the Parish Council was held on 27th July 2021 at 7.00pm at the Gilbert Hall, Nancledra.

**1. PRESENT:** Mrs Judith Evans (Chair), Geoffrey Hollow (Vice-Chairman), Mr Jonathan Brookes, Mr Leslie Hollow, Mrs Annie Philip, Mrs Jenni Thomas-Davey and Mr David Carr  
**IN ATTENDANCE:** Mr Michael Mills (Clerk) **APOLOGIES:** Mr Andrew Mitchell

### **2. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY & OTHER INTERESTS, RELATING TO ANY AGENDA ITEM, AND TO DETERMINE REQUESTS FOR DISPENSATION WHERE APPLICABLE**

Councillor Brookes is Chairman of Zennor Parish Council, on the Executive Committee of the Penwith Landscape Partnership and on the Dark Skies Policy Group.

### **3. PUBLIC PARTICIPATION (restricted to agenda items only)**

There were three members of the public present.

A member of the church said that the church were grateful for the parish council arranging repairs to Church Drive. Cllr G Hollow thanked the church for their contribution toward the work. The church member also gave an update on forthcoming changes regarding the church and it was agreed that the parish council would send a letter of support.

### **4. MINUTES OF THE LAST MEETING HELD ON 21st June 2021**

It was **RESOLVED UNANIMOUSLY** that the minutes were a true and accurate record of the meetings.

### **5. MATTERS ARISING**

Cllr Brookes mentioned tree preservation orders and said that it would be necessary to identify significant trees. Cllr Brookes had drafted a letter to the planning officer re The Byre PA21/05089 and PA21/03742 and the Clerk confirmed that this had been sent.

### **6. TO APPOINT A CHAIRMAN FOR 2021/2022**

Cllr Evans confirmed that she would be stepping down as chair. Cllr G Hollow was proposed and seconded and unanimously elected. Cllr Evans presented the new chairman with a memento. Cllr Hollow thanked Cllr Evans for her service as chair.

### **7. TO APPOINT A VICE CHAIRMAN**

Cllr Philip was proposed and seconded and unanimously elected as Vice Chair.

### **8. TO RATIFY THE APPOINTMENT OF MICHAEL MILLS AS THE CLERK AND RESPONSIBLE FINANCIAL OFFICER**

The appointment of Michael Mills as Clerk and Responsible Financial Officer was ratified.

## **9. PLANNING**

### **a) Applications**

#### **i) PA21/05705 | Replacement side extension and new rear extension | Bohemia Nancledra TR20 8LP**

**RESOLVED** that the Council objected to the application given the large size of the extension, the fact that it was in a sensitive area and it would be visible from the nearby footpath. The Council also wished to ensure that trees were not harmed by any development.

#### **ii) PA21/06420 | Rear extension | 14 Furze Croft Nancledra TR20 8BB**

**RESOLVED** that the Council had no objection to the application

#### **iii) PA21/06566 | Single storey extension | Higher Georgia Farm Cottage Nancledra TR20 8LW**

**RESOLVED** that the Council had no objection to the application

### **b) Decisions**

**i) PA19/07888 | Extension and alterations including balcony and associated works | Summerhill Cottage Nancledra** Approved with conditions

**ii) PA21/06295 | Discharge conditions Carters Gate The Workshop Josies Barn Nancledra**

**iii) PA21/04752 | Erection of single storey extension Coldharbour Cottage Holmans Moor Road Towednack** Approved with conditions

The Council noted the decisions.

**c) Appeals:** None

**d) Pre-apps: PA21/01344/PREAPP | The Dry Carne Farm Crippleasease Nancledra**

The Council noted the matter and had no objection.

## **10. COUNCILLORS REPORTS**

### **a) Chairman's Report**

Cllr Hollow thanked Cllr Philip and Thomas-Davey for their help with the interviews for the Clerk's post.

### **b) Cornwall Councillor's Report**

None.

### **c) Any Other Councillor Reports**

Cllr Evans said that she would circulate a link re planning training. She had a booking for chairman's training and she would liaise with Cllr Hollow as to whether this could be transferred to him.

Cllr Philip reported that she had attended the network meeting. This had discussed COVID 19, climate control and benchmarking. It had been recommended that all councils have a staffing committee of 3 or 4 councillors.

## **11. COUNCIL ADMINISTRATION MATTERS**

a) Bank signatories. It was agreed that Emily Fraser be removed as a signatory and Michael Mills be added. The Clerk confirmed that he had checked the procedure for this and a form would be circulated.

b) Microsoft Office 365. It was agreed to purchase this.

c) Laptop. It was agreed that a new laptop would be purchased at a cost in the region of £500.

## **12. PARISH MATTERS**

a) Replacement of the parish logo adjacent to the notice board. Cllr G Hollow would deal with this.

- b) Camper vans in the car park. Cllr Thomas-Davy would speak with the person concerned in the hope of avoiding any formal steps.
- c) Parish Plan. Cllr Brookes confirmed that Zennor Parish Council had completed a plan and it was agreed that this would be looked at for guidance.

### **13. CLIMATE CHANGE**

Cllr Brookes said that Zennor PC had a thermal monitor which Towednack PC were able to use.

### **14. FINANCIAL MATTERS**

#### **To receive a summary of accounts and approve invoices for payment**

A summary of accounts was circulated and is attached as an Appendix to the minutes. The payments were **approved**

### **15. CORRESPONDENCE**

Cllr Philip had been in correspondence regarding potential community woodland at Higher Penderleath. It was suggested that there should be some public consultation on this and something should be put in the next "Cledry Calling".

Cllr Thomas-Davey was aware that two individuals were interested in standing as parish councillors should vacancies occur.

### **16. HIGHWAY MATTERS**

#### **a) To note action taken following issues reported, at or since the last meeting**

None.

#### **b) To consider any other highway issues that require reporting**

Cllr Evans reported on bollards which had been damaged. She felt that the entry to the traffic calming measures needed improvement perhaps with better signage. Also 2 bollards had been knocked off by the bridge at Skillywadden.

It was felt that the recent letter from highways re speeding was very disappointing.

Tarmac at Georgia Bridge Lane towards Georgia Bridge Cottage needed attention and the verge opposite needed cutting back.

Photographs would be taken.

### **17. FOOTPATH MATTERS**

#### **To note any issues that have been reported**

Issues at Cuckoo Lane and Higher Amallwhidden were noted. Cllr G Hollow would arrange for action to be taken.

### **18. CEMETERY MATTERS**

The burial of the late Mr Peter Thomas had taken place on 23rd July 2021.

### **19. DARK SKIES**

There were no updates.

### **20. POLICE REPORT**

There were no reported crimes in this period.

### **21. AGENDA ITEMS FOR NEXT MEETING**

Councillors proposed the following items for future meetings:

- Wifi at the Gilbert Hall and the presentation by Wildanet

- Cledry Meadow
- An e mail from Cllr Barry Jordan CC
- Himalayan Balsam
- Tree preservation orders
- Parish plan

**22. DATE OF NEXT MEETING**

The next meeting would take place on Tuesday 24th August (not 31st August) 2021.

The meeting closed at 8.57 pm.

Signed: \_\_\_\_\_ Chairman

Date: \_\_\_\_\_