



I hereby give notice that a meeting of Towednack Parish Council will be held at the
Gilbert Hall, Nancledra on Tuesday 27th July 2021 at 7.00pm

All members of the Council are summonsed to attend the meeting, to which press & public are invited unless the Council otherwise directs. Business transacted will be according to the agenda below.

PLEASE NOTE RE: COVID-19: Members of the public are asked to give prior notice to the Clerk of their intention to attend this meeting. In order to keep the meeting as COVID safe as possible, it may be necessary to limit the number of people attending. Please notify the Clerk via clerk@towednackparishcouncil.gov.uk or via phone on 07736274477. Public attendees should indicate the agenda item of their interest so that the item can be dealt with early in the meeting, to enable them to leave the premises early if desired. We would ask that attendees should take a lateral flow test prior to the meeting (available from Gov.UK or phone 119). **DO NOT** attend the meeting in the event of a positive test or if you are experiencing any of the symptoms of COVID-19. You can find an up to date list of symptoms on the NHS website: <https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/>. Lateral flow tests are available via local pharmacies or you can order them online at: <https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests>

Attendees will be asked to keep 2m apart and wear face masks in the hall. Masks may be removed only when speaking.

Dated: 20th July 2021

Signed:
Michael Mills Acting Clerk

A G E N D A

- 1. To note those Present and to receive any Apologies**
- 2. To receive declarations of disclosable pecuniary and other interests, relating to any agenda item, and to determine requests for dispensation where applicable**
- 3. Public Participation (comments are restricted to agenda items only):** to last no longer than 15 minutes unless agreed by the Chairman
- 4. To approve the Minutes of the last meeting held on 29th June 2021**
- 5. To note any Matters Arising that are not an agenda item**
- 6. To appoint a chairman for 2021/22 following the current chairman's resignation**
- 7. To appoint a vice chairman if appropriate**
- 8. To ratify the appointment of Michael Mills as the Clerk and Responsible Financial Officer**
- 9. Planning**
 - a) Applications:**
 - [i\) PA21/05705 Construction of replacement side extension and new rear extension Bohemia Nancledra Douglas Clarke](#)
 - [ii\) PA21/06420 Rear extension 14 Furze Croft Nancledra TR20 8BB Mr John Hind](#)
 - b) Decisions:**
 - [i\) PA19/07888 | Extension and alterations including balcony and associated works | Summerhill Cottage Nancledra](#)

[Hill Nancledra TR20 8AY](#) **APPROVED with conditions**

ii) [PA21/06295 Discharge conditions Carters Gate The Workshop Josies Barn Nancledra TR20 8AZ](#)

iii) [PA21/04752 Erection of single storey extension Coldharbour Cottage Holmans Moor Road Towednack TR26 3AU](#)

APPROVED with conditions

c) **Appeals:** None

d) **Pre-apps:** [PA21/01344 The Dry Carne Farm Crippleasease Nancledra Penzance Cornwall TR20 8NQ](#)

e) **To consider any other planning matter received at or before the start of the meeting**

7. Councillors Reports

- a) To receive the Acting Chairman's Report
- b) To receive the Cornwall Councillor's Report
- c) To receive any other Councillors' Reports

8. Council Administration Matters

- a) To agree bank signatories and those with access to online banking (chairman, clerk plus 2 others suggested)
- b) To consider the purchase of Microsoft Office 365 at a cost of £5.99 per month plus VAT
- c) To consider the purchase of a new laptop computer and anti-virus software at an approximate cost of £500

9. Parish Matters

- a) To consider refurbishment/replacement of the parish logo adjacent to the notice board
- b) To consider the position regarding overnight camping/camper vans in the car park
- c) To discuss next steps towards creation of a parish plan

10. Climate Change

Updates if any

11. Financial Matters

To receive a summary of accounts and approve invoices for payment

12. To receive Correspondence

13. Highway Matters

- a) To note action taken following issues reported, at or since the last meeting
- b) To consider any other highway issues that require reporting to include recent damage to traffic furniture

14. Footpath Matters

To note any issues that have been reported

15. Cemetery Matters

To include noting the burial to take place on Friday 23rd July

16. Dark Skies

Updates if any

17. To receive the Police Report

18. To note Councillors items for the next Agenda