



MINUTES

A Meeting of the Parish Council was held on 29th June 2021 at 7.00pm at the Gilbert Hall, Nancledra.

1. PRESENT: Mrs Judith Evans (Chair), Geoffrey Hollow (Vice-Chairman), Mr Jonathan Brookes, Mr Leslie Hollow, Mrs Annie Philip, Mrs Jenni Thomas-Davey **IN ATTENDANCE:** Mrs Emily Fraser (Clerk) **APOLOGIES:** Mr David Carr, PCSO Terry Webb

2. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY & OTHER INTERESTS, RELATING TO ANY AGENDA ITEM, AND TO DETERMINE REQUESTS FOR DISPENSATION WHERE APPLICABLE

Councillor Brookes is Chairman of Zennor Parish Council, on the Executive Committee of the Penwith Landscape Partnership and on the Dark Skies Policy Group.

3. PUBLIC PARTICIPATION (restricted to agenda items only)

There were two members of the public present.

4. MINUTES OF THE LAST MEETING HELD ON 24th April 2021 and the Annual Meeting held on 18th May 2021

It was **RESOLVED UNANIMOUSLY** that the minutes were a true and accurate record of the meetings.

5. MATTERS ARISING

None.

6. PLANNING

a) Applications

- i) **PA19/07888 | Extension and alterations including balcony and associated works | Summerhill Cottage Nancledra Hill Nancledra TR20 8AY**

A discussion took place where some concern was expressed about the quantity of glazing and the risk of lightspill in the AONB area. A vote took place:

Objection: 1

No Objection: 3

Abstained: 1

It was therefore, **AGREED** that the Council would submit a response of "No objection" to the application.

b) Decisions

- i) **PA21/04235 | Conversion of agricultural building to form a self-contained residential unit and garage | Woonsmith Access Track To Bohemia Nancledra TR20 8LP APPROVED**

The Council noted the decision.

c) Appeals: None

d) Pre-apps: None

e) To consider any other planning matter received at or before the start of the meeting

Cllr Brookes raised advice that had been received by the applicants from the planning officer in regard of the following applications:

PA21/05089 | Listed building consent for proposed extension and continued use of the Byre as a self contained dwelling. | Trevega Farmhouse Trevega St Ives Cornwall TR26 3BL

PA21/03742 | Proposed extension and continued use of the Byre as a self contained dwelling | The Byre Trevega Farmhouse Trevega St Ives Cornwall TR26 3BL

Cllr Brookes reported that the planning officer seemed minded to place a condition on the development requiring that it was used for holiday accommodation only and could not be used as a permanent dwelling. Following a short discussion it was **AGREED that Cllr Brookes would draft a letter for the Council to send to the planning officer concerned expressing opposition to such a condition being placed on this development.**

7. COUNCILLORS REPORTS

a) Chairman's Report

Cllr Evans reported that she had attended training by Cornwall Council regarding planning enforcement.

b) Cornwall Councillor's Report

None.

c) Any Other Councillor Reports

Cllr Philip reported that she had attended a webinar run by Cornwall Council on national and neighbourhood planning policy. She reported that she had also attended a climate change event on nature based solutions.

Cllr Thomas-Davey reported that she had attended code of conduct training.

8. CLERK'S REPORT

a) To adopt the new Code of Conduct for Members and Co-opted Members of Local Councils

The Clerk outlined the proposed changes to the Code of Conduct. Following a short discussion, it was **AGREED unanimously to adopt the new Code of Conduct.**

b) To ratify decisions made under delegated responsibility

The Council noted the decision to renew the Council's insurance policy via Came and Co at a cost of £218.

Following a short discussion the Council **AGREED unanimously to ratify the decisions made under delegated responsibility.**

c) To agree the recruitment process for Clerk role

The Clerk reported that the closing date for applications for the Clerk role had now passed. It was **AGREED that Cllr Evans and Cllr G Hollow would shortlist and contact candidates for interview.**

It was further **AGREED that Cllr Thomas-Davey, Cllr Philip and Cllr G Hollow would conduct interviews and make a recommendation on appointment to the Council.**

d) To approve the payment of Clerk's overtime hours

Following a discussion, it was **AGREED** to approve payment of an additional 20hrs to the Clerk for extra hours worked since the start of the 2021.

e) To approve an increase Clerk's hours

Following a short discussion it was **AGREED** to increase the Clerk's hours from 7 hrs per week to 10 hours per week.

f) Clerk's report/Action tracker

The Council noted the action tracker.

9. PARISH MATTERS

a) To receive an update regarding improvements to Cledry Meadow

It was **AGREED** to defer this item for discussion at the next meeting.

b) Affordable housing development - Nancledra

In response to correspondence from a member of the public requesting an update on when building would commence on the development at Whitecroft, Nancledra, Cllr Philip had approached Cornwall Community Land Trust (Cornwall CLT). The response had stated that the Cornwall CLT's housing association partner was working up the scheme, tendering for the construction and working to discharge the planning conditions. The pandemic had added a layer of complexity and delay. Cornwall CLT was working through the impediments with the housing association but it was not yet possible to confidently predict when work would commence.

c) To discuss next steps towards creation of a parish plan

It was **AGREED** to defer this item for discussion at the next meeting.

10. CLIMATE CHANGE

It was **AGREED** to defer this item for discussion at the next meeting.

10. FINANCIAL MATTERS

a) To receive a summary of accounts and approve invoices for payment

A summary of accounts was circulated and is attached as an Appendix to the minutes. Payments of £598.82 were **Approved** for payment from the general account during May 2021. Payments of £614.02 were **Approved** for payment from the general account during June 2021.

b) To receive the Q1 budget update

The Council noted the Q1 budget update.

12. CORRESPONDENCE

a) Cemetery reservation

The Council noted that a letter which had been received from a former resident of the parish asking the council to consider them eligible for burial in the parish cemetery. It was **AGREED** that the Clerk would write back to the correspondent explaining that it would be a decision for the Council of the day and advising that a copy of her reasons for wanting to be buried at Towednack be placed alongside her will.

b) Tree Preservation Orders

The Council noted correspondence from a parishioner requesting that the Council apply for a tree preservation order be placed on trees along the Red River. It was **AGREED** that Cllr Brookes, Cllr Thomas-Davey and Cllr Philip would visit the site and invite the correspondent to discuss possible next steps.

13. HIGHWAY MATTERS

a) To note action taken following issues reported, at or since the last meeting

it was noted that the eroding edge of the lane between The Lodge and The Moors in Nancledra had been reported to Highways. Highways had agreed remedial measures were required and had marked the hazard with a cone.

b) To consider any other highway issues that require reporting

None.

c) To discuss action following the Nancledra speed monitoring report

Councillors noted the report which had been submitted following a period of speed monitoring in Nancledra. It was agreed that it showed that there was a problem with speeding in the village. It was **AGREED that the Council would invite Rupert Spencer, Highway & Environment Manager (West) to a future meeting to discuss next steps.**

14. FOOTPATH MATTERS

a) To note any issues that have been reported

None.

15. CEMETERY MATTERS

Cllr G Hollow reported that work on resurfacing Church Road was due to commence in early July.

16. DARK SKIES

Cllr Brookes reported that there had been a positive response from Dark Skies but there were further questions which the team would need to answer.

17. POLICE REPORT

There was one crime to report in this period.

Theft - Other – Including Theft by Finding.

18. AGENDA ITEMS FOR NEXT MEETING

Councillors proposed the following items for future meetings:

- Wifi at the Gilbert Hall
- Queen's Jubilee Celebrations

19. DATE OF NEXT MEETING

The next meeting would take place on Tuesday 27th July 2021.

Signed: _____ Chairman

Date: _____