

I hereby give notice that a meeting of Towednack Parish Council will be held at the
Gilbert Hall, Nancledra on Tuesday 29th June 2021 at 7.00pm

All members of the Council are summonsed to attend the meeting, to which press & public are invited unless the Council otherwise directs. Business transacted will be according to the agenda below.

PLEASE NOTE RE: COVID-19: Members of the public are asked to give prior notice to the Clerk of their intention to attend this meeting. In order to keep the meeting as COVID safe as possible, it may be necessary to limit the number of people attending. Please notify the Clerk via clerk@towednackparishcouncil.gov.uk or via phone on 07736274477. Public attendees should indicate the agenda item of their interest so that the item can be dealt with early in the meeting, to enable them to leave the premises early if desired. We would ask that attendees should take a lateral flow test prior to the meeting (available from Gov.UK or phone 119). **DO NOT** attend the meeting in the event of a positive test or if you are experiencing any of the symptoms of COVID-19. You can find an up to date list of symptoms on the NHS website: <https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/>. Lateral flow tests are available via local pharmacies or you can order them online at: <https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests>

Attendees will be asked to keep 2m apart and wear face masks in the hall. Masks may be removed only when speaking.

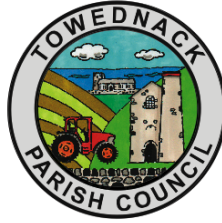
Dated: 24th June 2021

Signed: Clerk

A G E N D A

- 1. To note those Present and to receive any Apologies**
- 2. To receive declarations of disclosable pecuniary and other interests, relating to any agenda item, and to determine requests for dispensation where applicable**
- 3. Public Participation (comments are restricted to agenda items only):** to last no longer than 15 minutes unless agreed by the Chairman
- 4. To resolve that the Minutes of the last meeting held on 24th April 2021 and the Annual Meeting held on 18th May 2021 are a true and accurate record**
- 5. To note any Matters Arising that are not an agenda item**
- 6. Planning**
 - a) **Applications:**
 - i) [PA19/07888 | Extension and alterations including balcony and associated works | Summerhill Cottage Nancledra Hill Nancledra TR20 8AY](#)
 - b) **Decisions:**
 - i) [PA21/04235 | Conversion of agricultural building to form a self-contained residential unit and garage | Woonsmith Access Track To Bohemia Nancledra TR20 8LP](#) **APPROVED**
 - c) **Appeals:** None
 - d) **Pre-apps:** None
 - e) **To consider any other planning matter received at or before the start of the meeting**

7. Councillors Reports



- a) To receive the Chairman's Report
- b) To receive the Cornwall Councillor's Report
- c) To receive any other Councillors' Reports

8. Council Administration Matters

- a) To adopt the new Code of Conduct for Members and Co-opted Members of Local Councils
- b) To ratify decisions made under delegated responsibility
- c) To agree the recruitment process for Clerk role
- d) To approve the payment of Clerk's overtime hours
- e) To approve an increase Clerk's hours
- f) Clerk's report/Action tracker

9. Parish Matters

- a) To receive an update regarding improvements to Cledry Meadow
- b) Affordable housing development - Nancledra
- c) To discuss next steps towards creation of a parish plan

10. Climate Change

11. Financial Matters

- a) To receive a summary of accounts and approve invoices for payment
- b) To receive the Q1 budget update

12. To receive Correspondence

- a) Tree preservation orders

13. Highway Matters

- a) To note action taken following issues reported, at or since the last meeting
 - i) Eroding road surface between The Lodge and The Moors, Nancledra - W2162142
- b) To consider any other highway issues that require reporting
- c) To discuss action following the Nancledra speed monitoring report

14. Footpath Matters

- a) To note any issues that have been reported

15. Cemetery Matters

16. Dark Skies

17. To receive the Police Report

18. To note Councillors items for the next Agenda