



MINUTES

A Meeting of the Parish Council was held on 27th April 2021 at 7.00pm via Zoom.

1. PRESENT: Mrs Judith Evans (Chair), Geoffrey Hollow (Vice-Chairman), Mr Jonathan Brookes, Mr David Carr, Mr Leslie Hollow, Mrs Annie Philip **IN ATTENDANCE:** Cllr Andrew Mitchell (County Councillor), Mrs Emily Fraser (Clerk)
APOLOGIES: PCSO Terry Webb, Mrs Jenni Thomas-Davey

2. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY & OTHER INTERESTS, RELATING TO ANY AGENDA ITEM, AND TO DETERMINE REQUESTS FOR DISPENSATION WHERE APPLICABLE

Councillor Brookes is Chairman of Zennor Parish Council, on the Executive Committee of the Penwith Landscape Partnership and on the Dark Skies Policy Group.

3. PUBLIC PARTICIPATION (restricted to agenda items only)

There were three members of the public present.

A member of the public provided an update on church matters. A diocese-wide review continued. A meeting with church advisors had taken place via Zoom and the situation was looking optimistic for churches at both Towednack and Zennor. The member of the public offered to update the Council on further developments.

Another member of the public spoke about planning application PA21/03025.

4. MINUTES OF THE LAST MEETING HELD ON 30th March 2021

It was **RESOLVED UNANIMOUSLY** that the minutes were a true and accurate record of this meeting.

5. MATTERS ARISING

None.

6. PLANNING

a) Applications

- i) PA21/03025 | Loft conversion, including raising roof height and associated works | Trevas Higher Amalwhidden Farm Holmans Moor Road Towednack St Ives Cornwall TR26 3AR**

Following a discussion, it was **AGREED UNANIMOUSLY to object to the application PA21/03025**. The Council noted representations received from a resident of a neighbouring property. The Council expressed disappointment that the neighbouring residents had not been approached by the applicant to discuss their plans prior to submitting their application. The Council agreed that the proposal would make the building too large and out of scale with the context of the surrounding buildings and the AONB. The Council further expressed concern that the proposed new roofline would block light to one of the windows in a neighbouring property.

- ii) PA21/03170 | Construction of Agricultural Barn | Lower Penderleath Penderleath St Ives Cornwall**

TR26 3AF

Following a discussion, it was **AGREED UNANIMOUSLY to object to the planning application PA21/03170**. Councillors reiterated their previously expressed concerns about overdevelopment in the Penderleath area. The Council noted that the proposed barn would be considerably larger than the existing field shelter and would be prominent on the site. Councillors expressed concern that the proposal was not in-keeping with the size of buildings in the surrounding area and would have a significant effect on the landscape character in the AONB area. In addition, the Council agreed that the proposed barn is too large for the size of the field in which it is intended to be sited. The Council noted that the proposed site is on a slope and so would require levelling causing considerable disruption and disturbance to neighbours and the tranquillity of the AONB.

The Council did not accept that there was sufficient agricultural justification for the construction of a barn on this property. The Council noted that the property has existing stables which were granted planning permission to be converted to an annex earlier in 2021 and did not accept that there was sufficient agricultural justification for the proposal.

b) Decisions: None

c) Appeals: None

d) Pre-apps: None

e) To consider any other planning matter received at or before the start of the meeting

The Clerk reported that a new Pre-App had been received after the agenda had been published:

PA21/01207/PREAPP | Bohemia Nancledra Penzance Cornwall TR20 8LP | Pre application advice for extension to existing dwelling

It was **AGREED** that the Clerk would circulate details to Councillors for comment.

7. COUNCILLORS REPORTS**a) Chairman's Report**

Cllr Evans reported that she had attended a Gilbert Hall Trustee meeting. Despite a challenging year, they remained in a strong financial position.

Cllr Evans further reported that she had attended a Police Liaison Meeting where it was announced that approximately 5000 police officers would be drafted in from other forces to assist with the G7 Summit in Carbis Bay.

b) Cornwall Councillor's Report

Cllr Mitchell reported that he had taken up the issue of the quarry vehicles travelling through Nancledra overnight but had not yet received a response from Council officers.

c) Any Other Councillor Reports

Cllr Philip reported that she had attended a Community Network Panel meeting which had focused on the G7 summit. A traffic management plan was due to be published in the week commencing 3rd May. St Ives and Hayle would remain open as fishing ports. There had been many questions regarding protesters, businesses which would be affected and school closures. All the latest information would be posted on the Cornwall Council website and the Devon and Cornwall Police website.

Cllr Philip had also attended a Committee on Climate Change meeting and agreed to circulate the carbon report presented at that meeting to all Councillors.

CLLR DAVID CARR LEFT THE MEETING**8. CLERK'S REPORT**

a) Clerk's report/Action tracker

The Clerk reported that there were outstanding actions from the last meeting as she had focused on completing the annual accounts in April. The accounts had been delivered to the internal auditor but at the time of the meeting the audit process had not been completed.

b) To consider the dates and venues for future Council meetings in light of COVID-19 guidelines and legislation

The Clerk outlined the position with regard to virtual council meetings and the expiry of the legislation which supported this way of meeting. An Annual Meeting of the Council was legally required within 14 days of the new Council taking office following the election and this would have to take place in person. The Clerk proposed that this take place outdoors at Cledry Meadow as a short meeting with only essential business included on the agenda.

Councillors discussed whether it would be sensible to hold a meeting with routine business in May 2021. Councillors noted that the guidelines advised against meeting indoors and this restriction would not be lifted until June 2021 at the earliest. The Clerk advised that the largest room at the Gilbert Hall was not large enough to accommodate Councillors with the required social distancing nor to allow members of the public to access the meeting.

It was **AGREED that the Council would not hold its routine meeting scheduled for the 27th May 2021**. Due to the expected lifting of restrictions, it was anticipated that the Council would be in a position to meet indoors as normal in June 2021.

The Council **AGREED to hold its Annual Meeting on Tuesday 18th May 2021 in Cledry Meadow**.

c) To agree the Business Continuity Plan in light of COVID-19 restrictions

The Council **RESOLVED UNANIMOUSLY to adopt the Business Continuity Plan to enable business to continue while the Council was not able to meet**. The Business Continuity Plan would be displayed on the Council website.

9. PARISH MATTERS

a) To discuss possible improvements to Cledry Meadow

Cllr Brookes reported that a volunteer had come forward to support with the planning and design of a scheme for Cledry Meadow. The Clerk reported that a call for volunteers had been placed in the last edition of Cledry Calling and an individual had offered to advise on seeking potential additional funding sources. It was **AGREED that the Clerk, Cllr Brookes, Cllr Thomas-Davey and the aforementioned volunteer would meet informally to discuss the process and next steps towards putting together a more detailed proposal**.

b) To consider further action in relation to Adventure 001 helicopter flights

The Clerk reported that she had invited comments on the impact of the helicopter flights via the latest edition of Cledry Calling. Three emails had been received. Only one letter called for a halt to flights. The other two considered the flights tolerable and were not in favour of preventing them. The Council discussed this taking into account other correspondence received over the previous year. The Council noted its previous agreement to work with St Ives Town Council to write to the Civil Aviation Authority. It was **AGREED UNANIMOUSLY that no further action was required**.

10. FINANCIAL MATTERS

a) To receive a summary of accounts and approve invoices for payment

A summary of accounts was circulated and is attached as an Appendix to the minutes. **Payments of £653.22 were APPROVED from the General Account. A payment of £18 was APPROVED from the Cemetery Account.**

It was **AGREED that the following items would be deferred to a future meeting:**

- b) To consider and approve the RFO's Annual Accounts for 2020/21

- c) To consider and approve the Fixed Asset Register for 2020/21
- d) To receive the Internal Auditor's Report for the Annual Governance Accountability Return (AGAR) 2020/21
- e) To consider and approve the AGAR 2020/21 Part 2 Certificate of Exemption
- f) To consider and approve the AGAR 2020/21 Part 2 Section 1 Annual Governance Statement
- g) To consider and approve the AGAR 2020/21 Part 2 Section 2 Accounting Statements

12. HIGHWAY MATTERS

a) To note action taken following issues reported, at or since the last meeting

i) Road surface – Georgia Bottom report reference W2159276

It was reported that no remedial action had been taken on this issue. It was **AGREED** that the Clerk would follow up on this with Highways.

b) To consider any other highway issues that require reporting

Cllr Evans reported that the edge of the lane between The Lodge and The Moors in Nancledra was eroding away and posed a risk to motorists. It was **AGREED** that the Clerk would report this to Highways.

13. FOOTPATH MATTERS

a) To note any issues that have been reported

Cllr Hollow Jnr reported that footpath 119/21/1 was not on the cutting schedule and would need to be added to the schedule for next year.

14. CEMETERY MATTERS

a) Grave mounds

Cllr Evans reported that she had visited the Cemetery. It was **AGREED** that the Clerk would ask gravediggers to leave no more than 6 inches of soil above future graves.

15. G7

The Council noted that a field near Towednack was being used to house security staff for the G7 Summit. The Council noted with appreciation that the landowner had kept the community informed via the Nancledra Facebook Group.

16. DARK SKIES

There was nothing further to report.

17. POLICE REPORT

There were no crimes to report in this period.

18. AGENDA ITEMS FOR NEXT MEETING

Councillors proposed the following items for future meetings:

- Climate Change
- Speed in Nancledra

19. DATE OF NEXT MEETING

The date of the Annual Meeting was confirmed for the 18th May 2021. Decisions regarding future meeting dates to be published on the website and community noticeboard.

Signed: _____ Chairman

Date: _____