



MINUTES

A Meeting of the Parish Council was held on 24th November 2020 at 7.00pm via Zoom.

1. PRESENT: Geoffrey Hollow (Vice-Chairman, Chairing the meeting), Mrs Judith Evans (Chair), Mr Jonathan Brookes, Mr David Carr, Mr Geoffrey Hollow, Mr Leslie Hollow, Mrs Annie Philip, Mrs Jenni Thomas-Davey **IN ATTENDANCE:** Mrs Emily Fraser (Clerk) **APOLOGIES:** PCSO Terry Webb

2. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY & OTHER INTERESTS, RELATING TO ANY AGENDA ITEM, AND TO DETERMINE REQUESTS FOR DISPENSATION WHERE APPLICABLE

Councillor Leslie Hollow holds the contract for grass cutting at Towednack Parish Cemetery. Councillor Brookes is Chairman of Zennor Parish Council, on the Executive Committee of the Penwith Landscape Partnership and on the Dark Skies Policy Group. Cllr Jenni Thomas-Davey is a supplier to the Community Shop and a member of the shop committee.

3. PUBLIC PARTICIPATION (restricted to agenda items only)

There were two members of the public present.

A member of the public provided an update on church matters. Towednack Church continued to be open throughout the lockdown for private prayer. Rev Elizabeth Foot had delivered sermons via Zoom and would be delivering another on Advent Sunday. Plans for Christmas would be dependent on further Government announcements and guidance around COVID-19.

A member of the public provided an update on progress with the Community Shop. The shop committee had been working with the Plunkett Foundation who had offered a great deal of helpful advice. The intention was to constitute the Community Shop as a Community Benefit Society. Registering as a Community Benefit Society was a costly endeavour so the Committee was awaiting the Council's final agreement that the restrictive covenant on Cledry Meadow would not prevent the use of the shelter for the shop and confirmation that a lease agreement could be drawn up.

4. MINUTES OF THE LAST MEETING HELD ON 27th October 2020

It was **RESOLVED UNANIMOUSLY** that the minutes, should be amended to include the **resolution that Cllr Leslie Hollow would approach Boskennal Farm to ask if they would be happy to donate a Christmas Tree again in 2020.**

Subject to the above addition, it was agreed that the minutes, previously circulated, were a true and accurate record of this meeting.

5. MATTERS ARISING

Cllr Geoffrey Hollow reported that Boskennal Farm had generously agreed to donate a Christmas Tree. It was **AGREED that Cllr G Hollow would collect the tree and erect it as usual.** It was further **AGREED, that Cllrs Evans, Philip and Thomas – Davy would put the lights on the tree.** It was **AGREED that this would only take**

place following Government announcement on measures following “Lockdown” and subject to, and in accordance with further rules and guidance around COVID-19.

6. PLANNING

a) **Applications:** None

b) **Decisions:** None

c) **Appeals:** None

d) **Pre-apps:** None

e) **To consider any other planning matter received at or before the start of the meeting**

Cllr Evans asked if the Council would agree that in future, responses to planning applications should provide reasons for the decision and that these reasons should also be reflected in the meeting minutes. It was **AGREED, that this should be the approach going forward.**

7. COUNCILLORS REPORTS

a) **Chairman’s Report**

Cllr G Hollow reported that he had assumed the Chair as Cllr Evans had taken some holiday during November.

b) **Cornwall Councillor’s Report**

None.

c) **Any Other Councillor Reports**

None.

8. CLERK’S REPORT

The Clerk presented the updated Action Tracker.

Cllr Carr asked whether the Cornwall Council would be in a position to spray for Himalayan Balsam on private land. The Clerk clarified that Cornwall Council had replied to say that they could spray along the highway but would investigate to determine where the stand originates and the land ownership would determine their next steps. The Clerk added that she would follow up with the Council in spring to check whether the area was on the summer schedule.

The Clerk informed that Council that she intended to take two weeks annual leave over the Christmas period.

9. PARISH MATTERS

a) **Trees around Nancledra**

The Clerk reported that she had posted on the Nancledra Facebook group asking for views on trees in Nancledra which merited protection. The post had attracted a number of “likes” but no suggestions. It was **AGREED that no further action was required.**

Cllr Thomas-Davey left the meeting

b) **To consider a proposal for a community shop in Cledry Meadow**

Cllrs noted the paper previously circulated by the Clerk regarding the restrictive covenant placed on Cledry Meadow when it was passed to the Parish Council. The covenant stated that the land was held by the Parish Council subject to the Open Spaces Act 1906 and as such is was not clear whether this would allow the shop to operate from the shelter on the land. The Clerk had made enquiries of the Cornwall Association of Local Councils (CALC) who were not able to offer advice on this matter and had suggested the Council seek independent legal advice from a solicitor.

The Clerk explained that she had also asked CALC if they would be able to advise on the drawing up of a lease for the community shop to use the shelter but they had also replied to say that they would not be able to help with this either.

It was **AGREED Unanimously** that the Clerk should obtain quotes for legal advice regarding the lease and restrictive covenant.

Cllr Thomas-Davey returned to the meeting

10. FINANCIAL MATTERS

a) To receive a summary of accounts and approve invoices for payment

A summary of accounts was circulated and is attached as an Appendix to the minutes. Payments totaling £2551.98 were **approved** for payment from the General Account. There were no receipts.

Cllr L Hollow left the meeting

b) To consider the draft budget for 2021/22

The Clerk had circulated this prior to the meeting for Councillors to consider. Councillors noted the proposed increase to the Council's annual precept from £7172 to £8000. It was anticipated that, given the anticipated boundary changes, this would actually represent a reduction in the per household charge. However, at the time of the meeting the Clerk was still awaiting further information on the tax base for 2021/22 and so it was anticipated further amendments to the draft budget would be presented at the December meeting.

The proposed increase in the budget for the cemetery grass cutting was noted to take account of the additional cost of strimming.

Cllr L Hollow returned to the meeting

11. TO RECEIVE CORRESPONDENCE

None

12. HIGHWAY MATTERS

a) To note action taken following issues reported, at or since the last meeting

Cllr Thomas Davey had reported a leaning telegraph pole between Embla Veian and Embla. Highways had attended and appeared to have made repairs to the wrong pole. A further report had been made and Highways had agreed that remedial action was required but work had not yet taken place.

b) To consider any other highway issues that require reporting

Cllr Carr reported that the edge of the road surface between Coldharbour and Lower Amelwidden was breaking away. It was **AGREED** that the Clerk would report this issue to highways.

Cllr G Hollow reported a significant pothole had opened up in the dip at Chypons. It was **AGREED** that the Clerk would report this to Highways.

13. CEMETERY MATTERS

None.

14. FOOTPATH MATTERS

a) To note any issues that have been reported

None.

15. DARK SKIES

No further updates.

16. POLICE REPORT

PSCO Terry Webb had provided a report. There were no crimes to report in this period.

17. AGENDA ITEMS FOR NEXT MEETING

Councillors to contact the Clerk no later than Friday 11th December 2020 with items they wish to be included.

20. DATE OF NEXT MEETING

The date of the next meeting was confirmed as Tuesday 22nd December 2020.

There being no further business, the Chairman closed the meeting.

Signed: _____ Chairman

Date: _____

DRAFT