



MINUTES

A Meeting of the Parish Council was held on 27th October 2020 at 7.00pm via Zoom.

1. PRESENT: Mrs Judith Evans (Chairman), Mr Jonathan Brookes, Mr David Carr, Mr Geoffrey Hollow (Vice-Chairman, Mr Leslie Hollow, Mrs Annie Philip, Mrs Jenni Thomas-Davey **IN ATTENDANCE:** Mrs Emily Fraser (Clerk), Cllr Andrew Mitchell **APOLOGIES:** PCSO Terry Webb

2. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY & OTHER INTERESTS, RELATING TO ANY AGENDA ITEM, AND TO DETERMINE REQUESTS FOR DISPENSATION WHERE APPLICABLE

Councillor Leslie Hollow holds the contract for grass cutting at Towednack Parish Cemetery. Councillor Brookes is Chairman of Zennor Parish Council, on the Executive Committee of the Penwith Landscape Partnership and on the Dark Skies Policy Group.

3. PUBLIC PARTICIPATION (restricted to agenda items only)

There were two members of the public present.

Cllr L Hollow spoke during public participation regarding the design of cemetery plaques. He suggested that future plaques should be at ground level to allow the grass to be maintained more easily.

A member of the public updated the Council on church matters. The annual Parochial Church Meeting had taken place and members wished to pass on their thanks for the collaborative relationship with the Parish Council. A Remembrance Service would take place at Towednack Church on the 8th November. A service would take place at Zennor the following Sunday.

4. MINUTES OF THE LAST MEETING HELD ON 29th September 2020

It was **RESOLVED UNANIMOUSLY** that the minutes, previously circulated, were a true and accurate record of this meeting.

5. MATTERS ARISING

None.

6. PLANNING

a) Applications

- i) **PA20/04034 | Construction of Self Build Traditional Dwelling House and Associated Works | Trewoon Cottage Access Track To Melynjy Nancledra TR20 8NB – further consultation**

A number of Councillors had not been able to access the details of this application via the Cornwall Council website. It was **AGREED UNANIMOUSLY** that this application would be discussed further and a response agreed via email.

- ii) **PA20/08595 | Erection of a house in replacement of a lawful domestic caravan | Embla Vein Road From Sweet Water Trout Farm To Embla Amalveor TR26 3AG**

Following a discussion, Councillors were sympathetic to the need to replace the caravan with a permanent structure. They were amenable to the materials and style of building proposed. However it was **AGREED UNANIMOUSLY to object to the proposal** on the grounds that a two storey dwelling was too large to be an acceptable replacement for the existing caravan, especially considering it was within the AONB area.

iii) PA20/01327 | Conversion and Extension of Outbuilding to Form Annexe and Associated Works | Lower Penderleath Road Between Penderleath Common And Penderleath TR26 3AF

The Council noted submissions received from residents expressing concern about this application. Following extensive discussion, it was **RESOLVED UNANIMOUSLY to reiterate the council's objection to the application**. The Council noted that the new plans had reduced the footprint of the building but agreed that the height of the proposed development was out of proportion with the surrounding area and the fact that the site was in an AONB. Concerns remained about the drainage, water supply and sewerage on the site and the risk of contamination to boreholes and this was a particular concern in the context of the AONB.

b) Decisions: None

c) Appeals: None

d) Pre-apps

i) PA20/02255/PREAPP | Amalveor Amalveor St Ives Cornwall TR26 3AG | Additional Environmental Approval to extend implementation period to 1st May 2021 in respect of Decision Notice PA17/02959

The Council noted that the pre-app had been approved.

e) To consider any other planning matter received at or before the start of the meeting: None

Cllr David Carr left the meeting.

7. COUNCILLORS REPORTS

a) Chairman's Report

Cllr Evans reminded all Councillors to be vigilant following hoax emails that had been circulated to Council Members that had been made to look as though they were sent from her council account. Another Council had reportedly been caught out by this scam.

Cllr Evans reported that she had been made aware of COVID-19 cases within the parish and urged everyone to be cautious and vigilant.

Cllr Evans added that she had been notified that preliminary work on the housing development which was approved on the site next to Whitecroft would begin after Christmas.

b) Cornwall Councillor's Report

Cllr Andrew Mitchell reported that he had followed up the the Highways Department regarding speed in Nancledra and requested their further thoughts on traffic calming measures which could be deployed.

He reported that the Full Council would shortly be meeting to approve the boundary changes. There were no further amendment for the area.

c) Any Other Councillor Reports

Cllr Philip reported that she had attended a Community Network Panel meeting where the Localism Team from Cornwall Council had presented on how communities could undertake local carbon audits. She reported that Children's Centres had been replaced by new Family Hubs. Cllr Philip had also raised the issue of speeding in Nancledra at the meeting with the Environment Manager for West Cornwall.

8. CLERK'S REPORT

The Clerk introduced the new action tracker which would be used to keep track of progress on actions from previous meetings.

The Clerk reported that the budget for 2021/22 would shortly be being prepared and asked Councillors to notify her of any new projects for the next financial year which they wished to be included.

Cllr L Hollow left the meeting.

9. CEMETERY MATTERS

a) Cemetery Fees

Following a short discussion, it was **AGREED UNANIMOUSLY** that the cemetery fees would be raised by £50 for a first burial and that the equivalent percentage (12.5%) increase be applied across all cemetery services.

Cllr Andrew Mitchell left the meeting.

b) Cemetery Plaques

Cllrs noted the points about the challenges of mowing around the wedge shaped plaques. It was **AGREED UNANIMOUSLY** to amend the cemetery regulations remove the option for wedge shaped plaques.

Cllr L Hollow returned to the meeting.

10. PARISH MATTERS

a) Trees in Nancledra

Cllr Evans reported that she had looked at the trees around the village and felt that she was not in a position to judge which would be considered of importance to the community. A discussion took place on the value and importance of trees to the landscape and community and the role the Parish Council might take in initiating or supporting Tree Preservation Orders. It was **AGREED UNANIMOUSLY** that the Clerk should post an invitation to parishioners via the Nancledra Facebook Group to identify trees that they felt worthy of protection and to bring the results back to the next meeting for a further discussion.

b) Paint for defibrillator telephone box

Cllr Evans reported that a volunteer had been identified to paint the telephone box. The Clerk agreed to follow up with them and provide the voucher for the paint.

11. FINANCIAL MATTERS

a) To receive a summary of accounts and approve invoices for payment

A summary of accounts was circulated and is attached as an Appendix to the minutes. Payments totaling £369.46 were **approved** for payment from the General Account. Payments totally £18.00 were approved for payment from the Cemetery Account. There were no receipts.

An updated version of the summary of accounts for September 2020 was also circulated and **approved** due to an error in the version presented at the last meeting.

b) Approval for training

It was **AGREED** that Cllr Thomas Davey would attend Councillors' Code of Conduct training and the Clerk would also attend budget setting training.

c) To note National Joint Council Pay and Annual Leave Award backdated to April 2020

The Council noted the changes to the pay award. The Clerk reported that the salary increase including the backdated payment would be processed from November's payroll.

12. TO RECEIVE CORRESPONDENCE

a) HNS Kernow & Edward Hain

A discussion took place in which Councillors expressed regret about the possible closure of Edward Hain. Cllr Evans pointed out that, in her experience, the building was sadly no longer suitable as a modern setting for community beds due to challenges with the structure and layout of the building. It was **AGREED UNANIMOUSLY that the Council would respond to the consultation stressing the need for community beds in the area and that any money from a sale of the building should be reinvested in the West Penwith area.**

b) Planning for the Future – Government consultation on changes to the planning system

The Council noted the proposed changes to the planning system.

13. HIGHWAY MATTERS

a) To note action taken following issues reported, at or since the last meeting

The Council noted that damage to the railings on the bridges had been reported by a member of the public and Highways were in the process of replacing them.

b) To consider any other highway issues that require reporting

Cllr Thomas-Davey reported that there was a leaning telegraph pole on the road between Embla Vean and Embla. She agreed to provide details to the Clerk so this could be reported to Highways.

14. FOOTPATH MATTERS

a) To note any issues that have been reported

None.

15. DARK SKIES

Cllr Brookes reported that the Dark Skies team were waiting for a dark enough night to do the necessary recording to support their bid.

16. POLICE REPORT

PSCO Terry Webb had provided a report. Since the last report there had been 4 crimes recorded:

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|----------------------------------------------------------------------------------------|---------------------|
| 1 x Drive a Motor Vehicle When Alcohol Level Limit | Detected |
| 1 x Possess Controlled Drug of Class A – Cocaine | Detected |
| 1 x Criminal Damage to Property Under £5000 | Un Detected |
| 1 x Assault Person Thereby Occasioning Actual Bodily Harm | Un Detected |
| 1 x Possess With Intent To Supply Controlled Drug of Class A – Cocaine | Under Investigation |
| 1 x Import a Controlled Drug of Class A With Intent to Evade a Prohibition/Restriction | Under Investigation |

17. AGENDA ITEMS FOR NEXT MEETING

Councillors to contact the Clerk no later than Friday 13th November 2020 with items they wish to be included.

20. DATE OF NEXT MEETING

The date of the next meeting was confirmed as Tuesday 24th November 2020.

There being no further business, the Chairman closed the meeting.

Signed: _____ Chairman

Date: _____

DRAFT