



## MINUTES

A Meeting of the Parish Council was held on 25<sup>th</sup> August 2020 at 7.00pm via Zoom.

**1. PRESENT:** Mrs Judith Evans (Chairman), Mrs Annie Philip, Mr David Carr, Mrs Jenni Thomas-Davey, Mr Jonathan Brookes **IN ATTENDANCE:** Mrs Emily Fraser (Clerk) **APOLOGIES:** Mr Geoffrey Hollow (Vice-Chairman, Mr Leslie Hollow, PCSO Terry Webb,

### **2. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY & OTHER INTERESTS, RELATING TO ANY AGENDA ITEM, AND TO DETERMINE REQUESTS FOR DISPENSATION WHERE APPLICABLE**

Councillor Brookes is Chairman of Zennor Parish Council, on the Executive Committee of the Penwith Landscape Partnership and on the Dark Skies Policy Group.

### **3. PUBLIC PARTICIPATION (restricted to agenda items only)**

There were two members of the public present.

A member of the public passed on thanks from the church community for filling the pothole on Church Road. The same member raised the issue of rats in the parish. Some residents had experienced rats in their properties. She reported that the diocese had arranged pest control for the properties it was responsible for. It was **AGREED that the Parish Council would request the opportunity to address the issue of pest control in the next issue of Cledry Calling.**

### **4. MINUTES OF THE LAST MEETING HELD ON 28<sup>th</sup> July 2020**

It was **RESOLVED UNANIMOUSLY** that the minutes, previously circulated, were a true and accurate record of this meeting.

### **5. MATTERS ARISING**

None.

### **6. PLANNING**

a) **Applications:** None.

b) **Decisions:** None

c) **Appeals:** None

d) **Pre-apps:** None

e) **To consider any other planning matter received at or before the start of the meeting:** None.

### **7. POLICE REPORT**

PSCO Terry Webb had provided a report. Since the last report there had been 4 crimes recorded:

- Use Threatening/Abusive/Insulting words/Behaviour With Intent To Cause Fear of/Unlawful Violence. Filed as Not in public interest to prosecute.

- Common Assault. ( Victim Threatened ) Undetected
- Dog Not Under Proper Control Undetected
- Criminal Damage To property Under £5000. Victim left site making No follow up Complaint. Offender released Filed as Undetected

## 8. COUNCILLORS REPORTS

a) **Chairman's Report:** None

b) **Cornwall Councillor's Report:** None.

c) **Any Other Councillor Reports:** None

## 9. HIGHWAY MATTERS:

a) **Highway issues reported previously**

i) *Damage to Georgia Bridge – the Council noted that damage had already been reported to Cornwall Council by a member of the public. Cornwall Council had inspected the bridge and advised that they intended to make repairs.*

b) **Any Highway issues that require reporting**

None.

c) **Speed monitoring in Nancledra**

The Clerk reported that she had followed up with Highways regarding timescales for the installation of speed monitoring equipment in Nancledra. At the time of the meeting, no response had yet been received.

## 10. VILLAGE MATTERS:

a) **Community awards nominations and post-lockdown celebration**

It was **AGREED** that this item would be deferred to an agenda in early 2021.

b) **To discuss measures to ensure clear access to the defibrillator – Nancledra**

The Council noted the installation of bollards to maintain clear access to the defibrillator.

c) **Helicopter flights Adventure 001 and Article 4 direction**

The Clerk reported that she had made contact with St Ives Town Council and would discuss the issue further following their Community & Environment Committee meeting on the 27<sup>th</sup> August 2020. A copy of an email to a Ludgvan resident from Derek Thomas MP, had been shared with one of the Councillors. It was **AGREED that the Council would write to Derek Thomas MP and request a copy of the response from the Minister of Housing, Communities and Local Government.**

d) **Community Shop – Nancledra**

A paper had been circulated providing an update on the latest developments on setting up the Community Shop on a more permanent basis. The Chairman invited a representative of the Community Shop to participate in the discussion. The Council noted the need for the Community Shop to be appropriately constituted.

**It was proposed by Cllr Evans and seconded by Cllr Thomas-Davey that the Council agree in principle, that the Community Shop could operate from the shelter at Cledry Meadow. It was AGREED UNANIMOUSLY that the shop could use the shelter subject to the Community Shop being fully constituted as a legal entity and an appropriate lease agreement and insurance being in place. The Council noted that any associated planning requirements would also need to be satisfied.**

e) **Parking at Gilbert Hall and ongoing discussions with Bolitho estates**

It was **RESOLVED UNANIMOUSLY** that the Clerk would write to the residents concerned requesting permission

to use the verge for additional parking at the Gilbert Hall.

**f) Himalayan Balsam in the Parish**

Cllr Carr had circulated pictures of Himalayan Balsam which was growing along hedgerows in the Parish. It was noted that the plant appeared to be spreading from an area of private land. It was **AGREED that the Clerk would report the issue to the Invasive Plants team and/or Highways at Cornwall Council as appropriate.**

**11. FOOTPATH MATTERS:**

**a) To note any issues that have been reported**

None.

**b) To note the cutting of Bridleway 119/16/1**

The Council noted that 11/16/1 had been cut.

**13. CEMETERY MATTERS:**

None.

**14. DARK SKIES**

Cllr Brookes reported that Park Status had been applied for for the AONB. A meeting would take place in September to consider the application.

**15. FINANCIAL MATTERS:**

**a) Summary of Accounts**

A summary of accounts was circulated and is attached as an Appendix.

**16. COUNCIL ADMINISTRATION MATTERS:**

**a) Website Accessibility**

The Clerk outlined the work required to ensure that [www.towedncakparishcouncil.gov.uk](http://www.towedncakparishcouncil.gov.uk) was compliant with new government accessibility requirements which were due to come into force on 23<sup>rd</sup> September 2020. Much of the work could be completed "in house" but the Council's web designer, Curtis Website Design, had quoted £240 to complete additional work necessary to ensure compliance by the deadline. It was **AGREED UNANIMOUSLY to engage Curtis Website Design to complete the work to meet the new accessibility requirements at a cost of £240.**

**b) Review of Policies**

**i) Standing Orders:** It was **RESOLVED UNANIMOUSLY to accept the amendments circulated previously by the Clerk and to approve the amended Standing Orders** with a view to adopting this draft at the next meeting.

**ii) Financial Regulations;** It was **RESOLVED that, following review, no amendments were required to the Financial Regulations.**

**iii) Broadcasting & Social Media Policy, Complaints Procedure, Equal Opportunities Policy, Privacy Policy, Publication Scheme, Social Media Policy, Subject Access Request Policy.** It was **RESOLVED unanimously that, following review, no amendments were required to these policies.**

**17. CORRESPONDENCE**

**a) Climate Emergency DPD - Consultation on Draft Planning Policy**

The Council noted this consultation and agreed to pass any comments to the Clerk via email.

**20. AGENDA ITEMS FOR NEXT MEETING**

Councillors to contact the Clerk no later than Friday 18<sup>th</sup> September 2020 with items they wish to be included.

**20. DATE OF NEXT MEETING**

The date of the next meeting was confirmed as Tuesday 29<sup>th</sup> September 2020.

Cllr Evans requested that the management and maintenance of the Red River be added to the agenda for the next meeting.

There being no further business, the Chairman closed the meeting at 8.44 pm.

Signed: \_\_\_\_\_ Chairman

Date: \_\_\_\_\_

DRAFT