



MINUTES

A Meeting of the Parish Council was held on 30th June 2020 at 7.00pm via Zoom.

1. PRESENT: Mrs Judith Evans (Chairman), Mr Jon Brookes, Mr David Carr, Mrs Annie Philip, Mrs Jenni Thomas-Davey. **IN ATTENDANCE:** Mrs Emily Fraser (Clerk) **APOLOGIES:**, PCSO Terry Webb, Mr Geoff Hollow (Vice-Chairman), Mr Leslie Hollow,

2. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY & OTHER INTERESTS, RELATING TO ANY AGENDA ITEM, AND TO DETERMINE REQUESTS FOR DISPENSATION WHERE APPLICABLE

Councillor Brookes is Chairman of Zennor Parish Council, on the Executive Committee of the Penwith Landscape Partnership and on the Dark Skies Policy Group.

3. PUBLIC PARTICIPATION (restricted to agenda items only)

There were two members of the public present.

Ellen Carter gave a report from the PCC regarding plans to reopen the church following the relaxation of COVID-19 restrictions. A short service with no hymns would take place on Sunday 5th July.

Ellen Carter also expressed concern about dog fouling in the parish.

4. MINUTES OF THE LAST MEETING HELD ON 26th May 2020

It was **RESOLVED** unanimously that the minutes, previously circulated, were a true and accurate record of this meeting.

5. MATTERS ARISING

a) Boundary Review

The Clerk reported that Cllr Andrew Mitchell had checked on progress and this work was currently on hold.

b) Closure Order – B3306 Coast Road between Gurnards Head and Road to Towednack, Zennor

Cllr Brookes reported that this work was being undertaken to prevent further flooding on this stretch of the road.

6. PLANNING

a) Applications:

i) PA20/03726 | Proposed change of use from former sunday school to residential dwelling and formation of new associated off-street parking area. | Old Sunday School Nancladra Road Nancladra TR20 8NA

ii) PA20/04494 | Listed Building Consent for proposed change of use from former sunday school to residential dwelling and formation of new associated off-street parking area | Old Sunday School Nancladra Road Nancladra Penzance Cornwall TR20 8NA

It was **AGREED** that the Council would consider both applications together as they related to the same development.

Cllr Evans declared her friendship with the applicants.

It was **AGREED unanimously to support the application**. Councillors requested that any construction work should be mindful of the Swifts nesting at the neighbouring property.

*iii) PA20/04034 | Construction of Self Build Traditional Dwelling House and Associated Works | Trewoon Cottage
Access Track To Melynjy Nancledra TR20 8NB*

Councillors noted that the site in question had a Japanese Knotweed problem and was prone to flooding. Concern was expressed that flooding of the property could result in pollution running off into the Red River. It was **AGREED that an extension on the consultation period be requested so Councillors could consider the full response from the Environment Agency before making their own comments**.

b) Decisions:

*i) PA20/02404 | Application for a Lawful Development Certificate for an existing use or operation or activity including those in breach of a planning condition for lawful development certificate with 10 years proof of occupancy | Caravan Penderleath Cornwall - **GRANTED***

c) Appeals: None

d) Pre-apps: None

e) To consider any other planning matter received at or before the start of the meeting:
None.

7. POLICE REPORT

PSCO Terry Webb had provided a report. Two crimes had been reported since the last meeting:

- 1) Assault By Beating.
- 2) Possess Air Weapon and Fail To Take Precautions To Prevent Under 18yo Having It With Them.

PCSO Webb's report stated that he had received reports of off road "dirt bikers" riding on the Bridleway by the Count House, Crippleseat and heading off towards Trink. Apparently, the bikers had become abusive when challenged. However, police had not been able to follow up as there were no number plates and requested that residents with any further information should contact the Police.

Details of a number of Coronavirus related scams were circulated and it was **Agreed that the clerk would put this information on the community noticeboard and in the Nancledra Facebook group**.

8. COUNCILLORS REPORTS

a) Chairman's Report:

None.

b) Cornwall Councillor's Report

None.

c) Any Other Councillor Reports

Cllr Philip reported that a short meeting of the Community Network Panel had taken place online. There was no relevant information to report.

9. HIGHWAY MATTERS:

a) Highway issues reported previously

i) Pothole – Junction B3311 and road to Penderleath – report ref: W2044009

Cllr Evans reported that this pothole had been filled.

ii) Drains – Amalebra Stamps - W2044145

The Clerk reported that Cornwall Council had inspected these drains and had determined that remedial work was required.

b) Any Highway issues that require reporting

Cllr Brookes reported flytipping which had taken place at Glew Mine. It was **AGREED that the Clerk would report this to Highways.**

Cllr Evans reported that hedgerows across the Parish appeared to be overgrown and encroaching on the highways. It was **AGREED that the Clerk would ask Highways whether the usual cutting schedule had been disrupted due to COVID-19.**

c) Speed monitoring in Nancledra

The Clerk reported that monitoring was still on hold due to Coronavirus.

d) Closure intention: Road from Towednack via Embla to Amalebra, Nancledra, 21st September 2020 to 25th September 2020 (24 hours)

Noted.

10. VILLAGE MATTERS:

a) Community awards nominations and post-lockdown celebration

It was agreed that this would be included on the July agenda.

b) To discuss measures to ensure clear access to the defibrillator – Nancledra

Cllr Evans reported that the neighbouring property owner had agreed to the siting of a bollard. It was **AGREED that the Clerk would enquire as to whether Cllr Mitchell's Community Chest fund could provide funding for installation of a bollard.**

c) Helicopter flights Adventure 001 and Article 4 direction

A letter had been sent to the Service Director for Planning and Sustainable Development for Cornwall Council in support of the Article 4 direction. No response had been received.

d) Maintenance shelter Cledry Meadow

It was **AGREED that the Clerk would cost essential maintenance needed for the shelter and bring this back to the July meeting for discussion.**

e) Paint for defibrillator box

It was noted that the telephone box housing the defibrillator was in need of repainting. It was **AGREED that the Clerk would look into obtaining the correct paint and report back at the next meeting.**

f) Parking in passing places

The concerns of the resident that had written to the Council were noted but, following discussion, it was agreed that no further action was required.

g) Parking at Gilbert Hall and ongoing discussions with Bolitho estates

It was **AGREED to include this item on the July agenda.**

h) Signage multi-use bin Nancledra

The Council noted concerns received regarding dog fouling across the Parish. It was **AGREED that Councillors**

would look into purchasing additional signage to place around the agreed. It was further **AGREED** that the Clerk would approach Cornwall Council to ask about the conditions and process for installing additional dog waste bins and additional signage.

i) Cormac quarry lorries at night

Cllr Evans reported that Cormac quarry lorries were now travelling through Nancledra every night as a result of being diverted by roadworks on the B3311. This was noted but no further action was required.

11. FOOTPATH MATTERS:

a) To note any issues that have been reported

None

b) To discuss adding footpath 119/21/1 to the cutting schedule

It was **AGREED** that the Clerk would obtain a quote from the contractor for cutting from the entrance to the footpath stile.

13. CEMETERY MATTERS:

a) Erection of cremation plaque for Billy Whitefield

It was **AGREED** unanimously to approve the design for the memorial for Billy Whitefield.

14. DARK SKIES:

Cllr Brookes reported that a response from the International Dark Sky Association (IDA) had been received. Although the area was not eligible for Dark Skies Reserve status as the area was not large enough, Dark Skies Park status had been awarded. It was hoped that further applications from other areas would enable Reserve status in due course.

15. FINANCIAL MATTERS:

a) Summary of Accounts

A summary of accounts was circulated and is attached as an Appendix. Additional invoices totaling £78 were **APPROVED** for payment. There were no receipts.

b) To receive the Internal Auditor's Report for the Annual Governance Accountability Return (AGAR) 2019/20

The Clerk had circulated the Internal Audit report completed by Joan Chapman prior to the meeting and confirmed that no issues had been raised.

c) To consider and approve the AGAR 2019/20 Part 2 Certificate of Exemption

The Clerk explained that once again the Council could choose to exempt themselves from a limited assurance review. It was **RESOLVED** unanimously that the Chairman sign the Exemption Certificate and it be returned to the External Auditor.

d) To consider and approve the AGAR 2019/20 Part 2 Section 1 Annual Governance Statement

This had been prepared by the Clerk and circulated to all Councillors prior to the meeting for consideration. It was then **RESOLVED** unanimously to approve the Annual Governance Statement.

e) To consider and approve the AGAR 2019/20 Part 2 Section 2 Accounting Statements

This had been prepared and signed by the Clerk and circulated to all Councillors prior to the meeting for consideration. It was **RESOLVED** unanimously to approve the Accounting Statements.

16. COUNCIL ADMINISTRATION MATTERS:

a) Annual Meeting

It was **AGREED** unanimously to postpone the Annual Meeting to March 2021 as permitted by legislation

introduced as a result of COVID-19.

b) Clerk 3 month review

Cllr Evans noted that the Clerk had not received a 3 month performance review as it had not been possible to meet face to face. She stated that she was happy that the new Clerk had settled into the role and thanked her for her hard work so far.

c) Clerk annual leave dates

The Clerk asked Councillors to note that she would be taking annual leave from 13th – 17th July.

17. CORRESPONDENCE

a) Comments regarding temporary 12-month renewal of existing dog control Public Spaces Protection Orders which will expire in October 2020.

Noted.

b) Letter from Luxulyan Parish Council re: COVID-19 Petition letter

Councillors noted a template letter received from Luxulyan Parish Council encouraging councils to write to their MPs requesting additional lockdown measures to combat COVID-19. Following a discussion, it was **RESOLVED that the Council would not support the call for further lockdown measures.**

20. AGENDA ITEMS FOR NEXT MEETING

Councillors to contact the Clerk no later than Monday 20th July 2020 with items they wish to be included.

20. DATE OF NEXT MEETING

The date of the next meeting was confirmed as Tuesday 28th July 2020.

There being no further business, the Chairman closed the meeting at 8.52 pm.

Signed: _____ Chairman Date: _____