



I hereby give notice that a meeting of Towednack Parish Council will be held in Cledry Meadow on **Tuesday 24th March at 6.00pm (Please note the change of time & venue for this meeting)**

All members of the Council are summonsed to attend the meeting, to which press & public are invited unless the Council otherwise directs. Business transacted will be according to the agenda below.

Dated: 18th March 2020

Signed: Clerk

A G E N D A

- 1. To note those Present and to receive any Apologies**
- 2. To receive declarations of disclosable pecuniary and other interests, relating to any agenda item, and to determine requests for dispensation where applicable**
- 3. Public Participation (comments are restricted to agenda items only):** to last no longer than 15 minutes unless agreed by the Chairman
- 4. To resolve that the Minutes of the last meeting held on 25th February 2020, previously circulated, are a true and accurate record**
- 5. Emergency Scheme of Delegation:** To resolve that the Council delegates authority to the Clerk in consultation with the Chairman and Vice-Chairman (or other Councillors in their absence) to take any actions necessary with associated expenditure to protect the interests of the community and ensure council business continuity during the period of the pandemic Coronavirus, informed by consultation with the members of the Council.
- 6. Contracts:** To resolve to extend all current contracts until March 2021 in light of the outbreak.
- 7. Financial Matters:**
 - a) To agree paying additional hours for the Clerk worked in relation to the Community Governance Review
 - b) To note the summary of accounts (to follow) and approve invoices for payment
 - c) To resolve to amend Financial Regulation 4.1 to read 'Expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget. This authority is be determined by the Council for all items over £500; the Clerk, in conjunction with Chairman of Council, for any items below £500.00.'
 - d) To approve amendments to the bank mandate as per the attached report from the RFO

THE CLERK WOULD LIKE TO REMIND COUNCILLORS AND THE PUBLIC THAT IN LIGHT OF THE CURRENT CORONAVIRUS OUTBREAK, PLEASE DO NOT COME TO THIS MEETING IF YOU ARE NOT 100% SURE OF YOUR CURRENT HEALTH STATUS. IF YOU HAVE A PERSISTENT NEW COUGH OR A FEVER OR ARE SOMEONE THAT FALLS INTO THE VULNERABLE CATEGORY THEN PLEASE DO STAY HOME.