



MINUTES

A Meeting of the Parish Council was held on 28th January 2020 at 7.02pm in The Gilbert Hall Nanclendra

1. PRESENT: Mr Geoff Hollow (Vice-Chairman and acting Chairman), Mr Jon Brookes, Mr David Carr, Mr Leslie Hollow, Mrs Annie Philip. **IN ATTENDANCE:** Mrs Fiona Drew (Clerk). **APOLOGIES:** Mrs Judith Evans (Chairman), PCSO Terry Webb.

2. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY & OTHER INTERESTS, RELATING TO ANY AGENDA ITEM, AND TO DETERMINE REQUESTS FOR DISPENSATION WHERE APPLICABLE: Councillor Brookes is Chairman of Zennor Parish Council, on the Executive Committee of the Penwith Landscape Partnership and on the Dark Skies Policy Group. The Vice-Chairman and Councillor L Hollow declared an interest in Item 6ai).

3. PUBLIC PARTICIPATION (restricted to agenda items only): There were 2 members of the public present. The Gilbert Hall Chair asked to be included in any decisions that are made relating to parking solutions. The PCC confirmed that the Church are willing to join in the VE Day celebrations and are happy to make scones for a cream team. It was suggested that a Songs of Celebration could be held in Cledry Meadow, hopefully with a band. Councillor Carr was thanked for his contribution for Cledry Calling. It was noted that the bell ringers always do something in line with national initiatives and will be doing what they think is appropriate. The Church will be holding a Pancakes & Praise event on Shrove Tuesday (25th February) in the Gilbert Hall to which everyone is welcome.

4. MINUTES OF THE LAST MEETING HELD ON 17th DECEMBER 2019: It was **RESOLVED unanimously** that the minutes, previously circulated, were a true and accurate record of this meeting.

5. MATTERS ARISING:

a) Disabled Parking bay by the Gilbert Hall: The Clerk read out an email from PCSO Webb confirming that he had spoken to the owner of the car that had been regularly parking in the disabled parking bay.

6. PLANNING:

a) Applications:

i) **PA19/11151:** Proposal: Prior notification of proposed development by telecommunications code system operators: Erection of a 10m pole with 3 antennas, two dishes, 3 equipment cabinets, one power cabinet, emergency generator and a satellite dish with a fenced compound. Location: Land & Buildings at Chytodden, Access Track to Chytodden, Towednack TR26 3AT. Applicant: EE Ltd. Having declared an interest in this item, the Vice-Chairman and Councillor L Hollow left the room at 7.15pm and Councillor Brookes took over the Chair. Following discussion, it was **RESOLVED unanimously** to support the application as it stands, as it will not result in any significant change to the landscape, and there had been no opposition to it from residents. The Vice-Chairman and Councillor L Hollow returned to the room at 7.20pm and the Vice-Chairman took over the Chair.

ii) **PA19/11017:** Proposal: Listed Building Consent: Replacement of 3 No. spalled reinforced concrete beams, replacement of the upstream railing, minor abutment repointing, repainting of the downstream railing and vegetation removal to the Grade II Listed bridge. Location: Embla Bridge, Nanclendra, Penzance. Applicant: Mr Matt Philips, Cornwall Council. It was **RESOLVED unanimously** to support the listed building consent for this application.

iii) **PA19/11198:** Proposal: Single storey bathroom extension. Location: Croft Pool, Nanclendra Hill, Nanclendra. Applicant: Mrs Lesley Simmons. It was **RESOLVED unanimously** to support this application.

b) Decisions: None

c) Appeals: None

d) Pre-apps: PA19/03235/PREAPP: Proposal: Pre-application advice for the extension of property to provide additional bedroom, enlarged bathroom, study, wet room / utility and increase size of bedroom No 2. Location: Hillside Cottages, Amalebra, Nancledra. Applicant: Ashley Smith. The pre-application was noted.

e) To consider any other planning matter received at or before the start of the meeting: None

7. POLICE REPORT: PCSO Webb was on holiday and nothing had been reported to the Clerk. The Clerk read out details of the Police Liaison Group that was due to take place on Thursday 30th January at St John's Hall with the New Inspector but no-one was able to attend.

8. COUNCILLORS REPORTS:

a) Chairman's Report: The Vice-Chairman reported that he and the Chairman had attend the recent CNP meeting at Reawla. The new Chief Inspector had attended and wants to get more involved with villages. They had had a discussion with Mike Peters from Highways regarding yellow lines and the cost of putting them in and he confirmed this cost would not have to be paid by the Parish Council. The Vice-Chairman and Chairman had also attended the last Ludgvan Parish Council meeting and were due to do Chairmanship training but it had been postponed. Where traffic calming had been carried out in the area speed monitoring had also been done which had shown that there were no speeding issues. Councillor Philip queried if this was the case on the B3306 in the village and it was **agreed** to put speed monitoring in Nancledra on the next agenda.

b) Cornwall Councillor's Report: None

c) Any Other Councillor Reports: Councillor Brookes reported that at the last Zennor Parish Council meeting Councillors had agreed to purchase a thermal imaging camera, with a Community Chest Grant from Simon Elliott. Zennor had agreed to share this camera with Towednack to use if they felt it was appropriate. The Vice-Chairman thanked Zennor Parish Council and it was **agreed** that the Clerk would include details of this in the next Cledry Calling article to let people know about it.

9. COMMUNITY GOVERNANCE REVIEW UPDATE: The Clerk reported that she had circulated the information received from Cornwall Council. As yet there were still no details on how people could comment on the consultation but as soon as it was the Clerk would notify Councillors and hopefully put something in Cledry Calling.

10. VILLAGE MATTERS:

a) PCC Report: Julie Curtis confirmed that the PCC were happy to be part of a working party with the Parish Council for organizing the VE day celebrations. It was noted that Feast Day was Sunday 26th April with a service at 11.00am followed by lunch to which everyone is welcome.

b) Additional Car Parking: The Clerk reported that she had received a response from NALC confirming that legally no more of Cledry Meadow could be used for car parking. Discussion took place on the other options including the wall by the Gilbert Hall and the field at the end of the lane. Councillor Brookes said that whilst he thought it should stay on the agenda it was hard to see how either option would be viable. He suggested formal allocation of parking could be reconsidered. Following lengthy discussion, it was **agreed** that the Vice-Chairman would report back to the Gilbert Hall Trustees on the current situation and options that had been considered and see what their thoughts were and discuss at the next meeting. Following a suggestion from Councillor Carr it was **agreed** to ask Cornwall Council if they could provide advice on possible options that could be looked at.

c) Councillors suggestions for working towards becoming a Carbon Neutral Parish: The Clerk reported that abandoned cars that were on private land were not the Parish Council's responsibility.

d) VE Day Celebrations: The Vice-Chairman thanked Councillor Carr for all the time and effort he had put into the article for Cledry Calling. Discussion took place regarding setting up a Working party with the Church and Trustees and it was **agreed** that Councillor Carr and either the Chairman or Vice-Chairman would represent the Parish Council. Julie Curtis would liaise with them following the next Gilbert Hall Trustees meeting.

e) Helicopter Flights Adventure 001: Discussion took place regarding the letter received from St Ives Council. It was noted that the donation of £25K that was made to the Air Ambulance by the company was very significant, and that whilst it was a nuisance to residents living in the vicinity it only lasted for 10 days. However, the point regarding the carbon footprint was valid as short flights were the worst for this. Councillor Carr felt that there was no consideration for those who lived underneath the flight path and said there had been strong objections from residents in the past. He proposed supporting St Ives Town Council with their letter, however there was no seconder for this proposal. It was **agreed** to ask St Ives what restrictions the Article 4 would impose and also to check if the Air Ambulance continued to receive a donation from Adventure 001 and, if so, how much.

11. HIGHWAY MATTERS:

a) Highway issues reported previously: The Clerk noted that Highways had carried out work on the road from Towednack Church to Zennor, at Amalwhidden and between Penderleath Lane as reported at the last meeting. Councillor Carr reported that the work had been completed in Penderleath Lane. The Clerk had reported the railings at the bridge in Nancledra and it looked like Highways had already made a start on this. She had also reported a pothole near the old Nancledra sign on Nancledra Hill.

b) Any Highway issues that require reporting: None.

c) Yellow Lines in Nancledra: The Vice-Chairman confirmed that this had been discussed at the CNP meeting with Mike Peters from Highways. Following discussion it was **agreed** to include something in Cledry Calling to warn people of the consequences of yellow lines being put in if residents continued to obstruct the defibrillator and block the turning by the phone box.

12. FOOTPATH MATTERS:

a) Any issues following completion of footpath and coast path cutting: The Vice-Chairman confirmed that the meeting to review the footpath cutting for next years was due to take place on Monday 3rd February at 3pm. The Clerk had passed on the details of what footpaths were currently cut. The results of this would be discussed at the next meeting prior to requesting tenders for the LMP contract.

13. CEMETERY MATTERS: The Clerk reported that she had received an initial enquiry regarding a plaque for the recent interment of ashes but as yet had not received any formal request.

14. DARK SKIES: Councillor Brookes reported he had carried out meter readings recently which had been very positive and would be used in the application. This would hopefully be ready in about six months' time. He said that it was critical that Parish Councils supported the application and say how they would manage Dark Skies in their parish.

15. FINANCIAL MATTERS:

a) Summary of Accounts: A summary of accounts was circulated and is attached as an Appendix to the minutes. Invoices totaling £130.00 were **approved** for payment and bank charges of £36.00 & credit interest of £2.43 was noted.

16. COUNCIL ADMINISTRATION MATTERS:

a) Councillor & Parish Council Email Addresses: The Clerk reported that she had received an email from the Domain team at the Cabinet Office informing the Parish Council that they could no longer use a gmail email address for a gov.uk website. It was **RESOLVED unanimously** that the Clerk would set up a gov.uk email address for the Clerk to use through Gsuite and the cost of £4.14 per month (ex VAT) was noted. It was further **agreed** that the Clerk would take advice from CALC on setting up gmail addresses for Councillors to use rather than their own private email.

b) Parish Council Noticeboard: The Clerk reported that the noticeboard had got damaged at the bottom left hinge, the wood was rotten, the frame was leaking and the board inside had bowed. It was **RESOLVED unanimously** for the Clerk to source a new one and she confirmed that Nick McCluskey had agreed to put it up at no charge.

c) Annual Return for Cledry Meadow: The Clerk confirmed that this had been completed as required.

d) CALC AGM: This was taking place on Thursday 30th January at 7.30pm at County Hall. It was **agreed** that the Vice-Chairman, Councillor Philip and the Clerk would attend on behalf of the Council.

17. CLERK'S REPORT: The Clerk reported that SLCC were holding a number of webinars on Website Accessibility in February and March which she would try and listen to. The deadline for compliance wasn't until September 2020.

18. CORRESPONDENCE: The Clerk had circulated the following correspondence prior to the meeting:

- a) Western Power Distribution – Stakeholder Workshop, RCS Wadebridge, 25th February 2020 – noted
- b) Cornwall Council – EP&E Local Plan – Consultation Notification: Cornwall Design Guide & Cornwall Streetscape Design Guide – 2nd March 2020 – noted
- c) Cornwall Community Flood Forum – March workshops – noted
- d) Cornwall Council – Localism Climate Change workshop – date to be confirmed
- e) Cornwall Council – 2020 Off Street Parking Order – comments no later than 19th February 2020 – noted
- f) Code of Conduct Training – 18th March in Camborne - noted

19. DATE OF NEXT MEETING: Tuesday 25th February 2020.

20. AGENDA ITEMS FOR NEXT MEETING: Councillors to contact the Clerk no later than Monday 17th February with items they wish to be included.

Councillor Brookes thanked the PCC for their involvement in the meeting and all their hard work and this was echoed by the Chairman.

21. EXCLUSION OF THE PRESS AND PUBLIC: It was **RESOLVED unanimously** that in accordance with the Public Bodies (Admissions to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972) the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.

22. CO-OPTION FOR PARISH COUNCILLOR VACANCY: The Clerk confirmed that Jennifer Thomas-Davey had expressed an interest in being co-opted. She had been unable to attend the meeting due to being away but had sent a statement which had been circulated to Councillors. It was **RESOLVED unanimously** to co-opt Mrs Thomas-Davey to the Parish Council to fill the vacant Councillor position.

23. RECRUITMENT PROCESS FOR CLERK: The Vice-Chairman thanked the Clerk for all her hard work over the past three years, said that Councillors respected her decision and wished her well in her new post. The Clerk and the Chairman had completed a benchmarking exercise which had been circulated to all Councillors, along with a proposed plan for recruiting a new Clerk. It was **RESOLVED unanimously** to agree the proposed pay scale, hours, and budget for advertising and hire of the Gilbert Hall for interviews. It was further **RESOLVED unanimously** to delegate the process to a Recruitment Panel made up of the Chairman, Vice-Chairman and Councillor Philip with Councillor L Hollow to be involved should one of the others be unable to take part.

There being no further business, the Chairman closed the meeting at 9.25pm.

Signed: _____ Chairman

Date: _____