



MINUTES

A Meeting of the Parish Council was held on 17th December 2019 at 7.00pm in The Gilbert Hall Nanclendra

1. PRESENT: Mrs Judith Evans (Chairman), Mr Geoff Hollow (Vice-Chairman), Mr Jon Brookes, Mr David Carr, Mrs Annie Philip. **IN ATTENDANCE:** Mrs Fiona Drew (Clerk). **APOLOGIES:** Mr Leslie Hollow, PCSO Terry Webb.

2. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY & OTHER INTERESTS, RELATING TO ANY AGENDA ITEM, AND TO DETERMINE REQUESTS FOR DISPENSATION WHERE APPLICABLE: Councillor Brookes is Chairman of Zennor Parish Council, on the Executive Committee of the Penwith Landscape Partnership and on the Dark Skies Policy Group.

3. KEVIN HUGHES RESIGNATION & RESULTING COUNCILLOR VACANCY: The Chairman confirmed that she had received an email from Kevin Hughes resigning his position as Councillor. It was **agreed** to write and thank him for all his hard work as both a Councillor and Chairman. The Clerk confirmed that the Vacancy notice from Cornwall Council expires on 23rd December and if no election had been requested, she would put up a Casual Vacancy asking anyone interested to contact her.

4. PUBLIC PARTICIPATION: There were 2 members of the public present. The Parish Council were thanked for putting up and decorating the tree and complimented on how nice it was looking. A representative of the PCC invited everyone to any of the services and events taking place over Christmas and commented that she was delighted at the continuing positive and collaborative relationship between the PCC and the Parish Council. A query was raised as to whether the Parish Council had held any celebrations for the 125th anniversary of the Council. The Clerk of Ludgvan Parish Council commented on the Community Governance Review process and was critical of a Councillor's comments at a recent event, which she alleged was due to the Governance Review. The Clerk responded to clarify the points raised regarding the Governance Review process.

5. ACTION REQUIRED ON MATTERS RAISED DURING PUBLIC PARTICIPATION: None.

6. MINUTES OF THE LAST MEETING HELD ON 26th NOVEMBER 2019: It was **RESOLVED** by majority (as Councillor Carr had not been present) that the minutes, previously circulated, were a true and accurate record.

7. MATTERS ARISING:

a) Christmas Tree: The Chairman thanked the Vice-Chairman for getting the tree and Stephen Fuller for his help with the lights. It was **agreed** to write and thank the Richards for kindly providing the tree this year.

b) Campervan in Car Park: Chairman confirmed that this had been moved.

c) Nanclendra Facebook Page: The Chairman confirmed that the Clerk had put a post on the Facebook page relating to dog mess as previously agreed and also included information relating to parking. It was **agreed** that the Clerk would continue to post information relating to Parish Council matters as and when relevant.

8. PLANNING:

a) Applications: None

b) Decisions:

i) **PA19/09151:** Proposal: Construction of Timber Car Port and Associated Works. Location: White Croft, Nanclendra Hill, Nanclendra, Penzance. Applicant: Mr Simon Fuller. **APPROVED WITH CONDITIONS**

c) **Appeals:** None

d) **Pre-apps:** None

e) **To consider any other planning matter received at or before the start of the meeting:** None

9. POLICE REPORT: There was one crime to report. Mary Shead wished all Councillors a Happy Christmas on behalf of the Neighbourhood Watch Team.

10. COUNCILLORS REPORTS:

a) **Chairman's Report:** As a Trustee, The Chairman had recently attended the Gilbert Hall Trustees Coffee Morning and Over 60s party, where everyone seemed to thoroughly enjoy themselves.

b) **Cornwall Councillor's Report:** None

c) **Any Other Councillor Reports:** None

11. VILLAGE MATTERS:

a) **Additional Car Parking:** The Clerk confirmed that there had been no response yet from NALC. The Chairman gave some background information to the Gilbert Hall and the wall. She then thanked the Vice-Chairman for moving the stones which had made an extra parking space available. Making the white lines clearer was discussed and to be looked at for the future, once everything had been resolved. It was **agreed** to put the whole issue on the next agenda for discussion once the legal response had been received.

b) **Disabled Parking by the Gilbert Hall:** The Clerk confirmed how this was enforced. Following discussion generally about the space and how important it was to disabled users of the Gilbert Hall, with regards to the car that had been parking there regularly, it was **agreed** that PCSO Webb would visit the registered owner.

c) **Councillors suggestions for working towards becoming a Carbon Neutral Parish:** Councillor Brookes confirmed that Zennor were moving ahead with getting an infra-red recorder through their Cornwall Councillor but this had been held up due to the lack of response from Councillor Mitchell. It was **agreed** that the Clerk would follow this up with Councillor Mitchell. Wind turbines were discussed and potential grants for them. Councillor Brookes reiterated that small councils like Towednack and Zennor should take small steps that can make a big difference and help raise awareness, and the Chairman said how delighted she was to see the amount of recycling that took place in the Parish, and had thanked a resident for their work clearing the verge recently and recycling the cans found.

d) **Defibrillator Checks:** Following queries raised at the last meeting in relation to the maintenance checks of the defibrillator, the Chairman confirmed that it was a self-maintaining machine but that Stephen Fuller checked it weekly, or in his absence she did the checks. Both she and Mr Fuller had the code to get into it to but in an emergency the code would be given over the phone to use the defibrillator.

e) **VE Day Celebrations:** Councillor Carr spoke about previous celebrations and felt it was important to mark the occasion. The Vice-Chairman suggested a celebration in Cledry Meadow, and the Clerk confirmed the suggested date and time for the event was to have a 'Nation's Toast to the Heroes of WW2' at 3pm on Friday 8th May 2020. It was **agreed** to see if the Gilbert Hall Trustees and the PCC would be interested in collaborating to put on something and to discuss again at the February meeting, once feedback had been received following their next meetings.

12. HIGHWAY MATTERS:

a) **Highway issues reported previously:** The Clerk confirmed that the caravan previously reported was due to be moved this week.

b) Any Highway issues that require reporting: The Vice-Chairman reported numerous potholes on the road from the Church to the Zennor turning of varying depths. He also reported problems at Amalwhidden where last year the potholes had been sprayed. Councillor Carr reported a pothole between the Penderleath Lane turn off and the school. It was **agreed** that the Clerk would report all these issues to Highways.

c) Highways Winter Maintenance Service: The Clerk had previously circulated this for information.

d) Yellow Lines in Nancledra: The Clerk confirmed the process for enforcing yellow lines and a discussion took place regarding this, whether lines would assist with road safety and access to the defibrillator and any cost implications. It was **agreed** that the Clerk would contact Highways to ask if they could be put in, what the cost would be and who would bear that cost, before a decision was made whether to formerly request yellow lines.

13. FOOTPATH MATTERS:

a) Any issues following completion of footpath and coast path cutting: None. Further to the last meeting, when the Clerk had circulated the cutting schedule to the Chairman, Vice-Chairman and Councillors Brookes and Philip as agreed, a meeting was set for Monday 3rd February at 3pm to review this for next year.

14. CEMETERY MATTERS:

a) Interment of Ashes: The Clerk confirmed that this had taken place on 16th December.

15. DARK SKIES: Councillor Brookes confirmed that light meter testing was due to take place shortly.

16. FINANCIAL MATTERS:

a) Summary of Accounts: A summary of accounts was circulated and is attached as an Appendix to the minutes. Receipts of £2009.00 for the General Account and £200.00 for the Cemetery Account were noted and invoices totaling £1273.50 were **approved** for payment.

b) Section 137: The increase to £8.32 per elector was noted.

c) Annual Allowance for Clerk: Following discussion it was **RESOLVED unanimously** to agree to a £120 annual allowance (equivalent to £10 per month) for the Clerk towards expenses of working from home.

d) Precept for 2020/21: It was **RESOLVED unanimously** to agree no change to the precept of £7172.00 and the Clerk would submit the relevant paperwork to Cornwall Council.

17. COUNCIL ADMINISTRATION MATTERS:

a) Financial Regulations: It was **RESOLVED unanimously** to adopt the Financial Regulations that were approved at the last meeting.

b) Councillor Email Addresses: The Clerk reported that she needed to get more information in relation to this as there were potential costs involved of approximately £350 per year.

c) Incident Report Cards: As yet no one had completed the training other than Councillor Brookes in his capacity as a Zennor Councillor and resident.

18. CLERK'S REPORT:

a) Website Accessibility Requirements: The Clerk confirmed that she had included a figure in the budget in case this was necessary and as yet had had no feedback as yet on this from Vanessa Luckwell.

19. CORRESPONDENCE: The Clerk had circulated the following correspondence prior to the meeting:

- a) NHW Kernow CCG Engagement – Community Stakeholders workshops update - noted
- b) Cornwall & IOS Health & Care Partnership – Long Term Plan Update – noted
- c) Cornwall Council – Budget Consultation – closes on 31st January 2020 – noted
- d) Letter from St Ives Town Council regarding helicopter flights – to be put on the next agenda for discussion.

20. DATE OF NEXT MEETING: Tuesday 28th January 2020.

21. AGENDA ITEMS FOR NEXT MEETING: Councillors to contact the Clerk no later than Monday 21st January with items they wish to be included. Abandoned cars.

There being no further business, the Chairman closed the meeting at 8.45pm.

Signed: _____ Chairman

Date: _____

DRAFT