



MINUTES

A Meeting of the Parish Council was held on 30th July 2019 at 7.00pm in The Gilbert Hall Nancledra

1. PRESENT: Mrs Judith Evans (Chairman), Mr Geoff Hollow (Vice-Chairman), Mr Jon Brookes, Mr David Carr, Mr Leslie Hollow, Mrs Annie Philip. **IN ATTENDANCE:** Mrs Fiona Drew (Clerk). **APOLOGIES:** Mr Kevin Hughes, PCSO Terry Webb, Mrs Ellen Carter.

2. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY & OTHER INTERESTS, RELATING TO ANY AGENDA ITEM, AND TO DETERMINE REQUESTS FOR DISPENSATION WHERE APPLICABLE: Councillor Brookes is Chairman of Zennor Parish Council, on the Executive Committee of the Penwith Landscape Partnership and on the Dark Skies Policy Group. The Vice-Chairman and Councillor L Hollow declared an interest in Item 9a(ii).

10. COUNCILLORS REPORTS:

b) Cornwall Councillor's Report: Councillor Mitchell reported that he would forward the copy of his report submitted to St Ives Town Council. He spoke regarding recent issues relating to the Community Governance Review and stated that he believed Towednack Parish was a viable Council and that he would support the Parish Council and Councillors in any way he could throughout the process. Councillor Mitchell then left at 7.05pm.

3. PUBLIC PARTICIPATION: There were three members of the public present. Joan Beveridge requested that Jock's garage be declared a community asset. Jon Pender spoke in support of PA19/05454 and answered Councillors questions regarding this application.

4. ACTION REQUIRED ON MATTERS RAISED DURING PUBLIC PARTICIPATION: It was **agreed** that the request by Joan Beveridge would be put on the next agenda for consideration.

5. LOCAL LANDSCAPE CHARACTER ASSESSMENT (LLCA): Nicole Broadhurst is the Community Coordinator for the Penwith Landscape Partnership. Councillor Brookes explained about the PLP and Nicole then spoke about That's My Parish and what the LLCA was. She confirmed that it could influence planning and that by recording the information it gave it a value. She confirmed that following feedback from Zennor and Ludgvan the presentation had been changed. Following discussion it was **agreed** that it was important to involve the whole community and it was **RESOLVED unanimously** to take part as a parish and request volunteers for the project in the next issue of Cledry Calling and the Clerk would liaise a suitable date for the training with Nicole, looking at the end of September / early October.

6. MINUTES OF THE LAST MEETING HELD ON 25TH JUNE 2019: It was **RESOLVED unanimously** that the minutes, previously circulated, were a true and accurate record of this meeting.

7. MATTERS ARISING:

a) Letter from Ed Carter's family: The Clerk read out a letter of thanks from J Major regarding the siting of the memorial bench for Ed Carter in Cledry Meadow. The Chairman noted that it had been nice to see it being used during the recent Open Air Service.

8. POLICE REPORT: PCSO Webb had emailed the Clerk to confirm there had been two burglaries both to barns, one harassment and one common assault, none of which would be taken any further.

9. PLANNING:

a) Applications:

i) PA19/05464 Proposal: Certificate of lawfulness Existing use of land as a caravan site, for stationing a self-contained

residential unit and its curtilage. Location: Embla Vean, Amalveor, St Ives. Applicant: CJ & F Parsons & M Murrish. Following discussion, it was **RESOLVED unanimously** to support the application.

ii) **PA19/05482** Proposal: Conversion of barn with extension to class C3 dwelling with variation of condition 2 in relation to decision notice PA17/07186. Location: Chytodden, Access Track to Chytodden, Towednack. Applicant: M W L Hollow. The Vice-Chairman and Councillor L Hollow left the room at 7.30pm. Following discussion, it was **RESOLVED unanimously** to support the amendment to condition 2 of the previous application. The Vice-Chairman and Councillor L Hollow returned to the room at 7.34pm.

e) Any Other Planning Matter received at or before the start of the meeting:

iii) **PA19/06405** Proposal: Single storey flat roof extension with patio doors leading off bedroom to raised deck area (revision to approved plans PA19/02755). Location: Hedgerows, The Field, Nancledra, Penzance. Applicant: Mrs Judith Lockwood. Following lengthy discussion, it was **RESOLVED unanimously** to support the application subject to there being no objections from any neighbours regarding their loss of privacy as a result of the raised deck area. It was **agreed** that the Clerk would check with the Planning Officer that neighbours had been informed of the revision of plans.

b) Decisions: None

c) Appeals: None

d) Pre-apps: PA19/01317/PREAPP Proposal: Pre-application advice for 6 (no) holiday cottages and 9 (no) parking spaces on the eastern side of Glew Hill opposite the Engine Inn (replacing the existing car park). Replacements of 20 space car park on the south side of the Engine Inn. Location: Engine Inn, Glew Hill, Cripplesease, Nancledra. Applicant: Punch (PML) Partnership Ltd. A brief discussion took place but no comment was made as this is only at the pre-application stage.

10. COUNCILLORS REPORTS:

a) Chairman's Report: The Chairman reported on the meeting that she and Councillors Brookes & Philip had attend with the CCLT & NHWP. They felt it went well and that concerns raised have been taken on board in relation to Cornish hedging, low lighting, planting native species, bat and swift boxes. Councillor Philip spoke about discussions that had taken place around the S106 and the Chairman said she had reported concerns regarding footpaths opening straight onto the road. It was **agreed** to write and thank CCLT & NHWP for the productive meeting and note all follow up points discussed. A future meeting would be arranged in September. The Chairman reported that she had attended the Gilbert Hall Trustees meeting and that there was a proposed Coffee morning on 22nd September. She had also attended the Open Air Service which had been very nice and well attended. She thanked the Vice-Chairman for representing the Parish Council at Jock's funeral recently.

c) Any Other Councillor Reports: None

11. REVIEW OF COUNCIL POLICIES:

a) Standing Orders: It was **RESOLVED unanimously** to adopt the draft Standing Orders approved at the previous meeting.

b) Financial Regulations: It was **RESOLVED unanimously** to adopt the draft Financial Regulations approved at the previous meeting.

12. GOVERNANCE REVIEW: The Clerk confirmed that following Ludgvan's late notification of their intentions, the Parish Council had **agreed unanimously** to make two submissions. She informed Councillors of the proposed timetable by the Community Governance Review Panel and that she would keep Councillors updated with any developments. Councillor Philip asked that Councillor Mitchell's support be noted.

13. HIGHWAY MATTERS:

a) Highway issues reported previously: None

b) Any Highway issues that require reporting: None

c) **Response from Pre-School regarding gravel at the entrance to the School:** The Clerk confirmed that the Pre-School Manager had responded very quickly and they had agreed to try and to the work during the School holidays.

d) **Feedback from Community Engagement Event:** This had been circulated to all Councillors and was noted.

14. VILLAGE MATTERS:

a) **Emergency & Flood Plan:** The Clerk reported that this had now been completed. Free Flood Warden training was available on 24th September at St Piran's Hall, Goldsithney. The Clerk would circulate the details and if Councillors wished to attend they would notify the Clerk as places were limited and needed to be booked.

b) **Meeting with CCLT & Nancledra Housing Working Party:** As discussed under Agenda Item 10a)

c) **Car Parking:** Councillor L Hollow confirmed that he had spoken to Colonel Bolitho regarding the possibility of selling a piece of land for use as car parking. Colonel Bolitho had asked that the Parish Council put this request in writing and he would look in to it. It was **RESOLVED unanimously** to write a letter to Bolitho Estates.

d) **Climate Change Emergency and becoming a Carbon Neutral Parish:** Following a brief discussion it was **agreed** to defer this until after the Town & Parish Council conference on 25th September, when this would be a topic for discussion.

15. **FOOTPATH MATTERS:** A discussion took place regarding the footpath that runs near Cold Harbour. It was **agreed** that this was now very swampy and that it wasn't sensible to cut it. Councillor Brookes noted that any encroachment onto the footpath was the responsibility of the landowner.

16. CEMETERY MATTERS:

a) **Letter received regarding maintenance:** The Clerk read out an email forwarded by Reverend Foot regarding maintenance around the graves in the Cemetery. Councillor L Hollow thanked Nick McCluskey for clearing this with a strimmer.

17. DARK SKIES:

a) **Update following Consultation Event:** Councillor Brookes reported that the open evening had been well attended and that everything was progressing well. It was hoped that the application would be going in before the end of the year. Councillor Sue James had informed the Clerk they would be writing formally to all Parish Councils later in the year to request support.

18. FINANCIAL MATTERS:

a) **Renewal of Domain Host for the Parish Council website:** It was **agreed** to process the renewal for towednackparishcouncil@gmail.com for a further two years.

b) **Summary of Accounts:** A summary of accounts was circulated and are attached as an Appendix to the minutes. Invoices totaling £97.26 were **approved** for payment.

19. CLERK'S REPORT:

a) **Parish Council Website and Equipment:** The Clerk reported that she had checked the anti-virus software on the laptop and it was up to date, with no cost incurred. Ellen Carter had asked the Clerk to inform Councillors that there would be a 'Best of Cornish' fund raising evening taking place on 13th September to which all were welcome.

20. CORRESPONDENCE: The Clerk had circulated the following correspondence prior to the meeting:

- a) Invitation to Harvest Festival on 15th September – it was **agreed** the Chairman would do a reading on behalf of the Parish Council.
- b) Cornwall Council – Street Trading Review Consultation – deadline 31st October – noted.
- c) Invitation to Cornwall Community Flood Forum Annual Conference on 4th Nov at St John’s Hall, Penzance - noted
- d) Cornwall Council – letter of introduction from Noreen Jefferies, Rural Housing Enabler - noted
- e) Town & Parish Conference – 25th September - noted

21. DATE OF NEXT MEETING: Tuesday 24th September 2019

22. AGENDA ITEMS FOR NEXT MEETING: Councillors to contact the Clerk no later than Monday 16th September with items they wish to be included.

There being no further business, the Chairman closed the meeting at 8.26pm.

Signed: _____ Chairman

Date: _____

DRAFT