



## MINUTES

The Annual Meeting of the Parish Council was held on 28<sup>th</sup> May 2019 at 7.00pm in The Gilbert Hall Nancledra

**1. PRESENT:** Mrs Judith Evans (Chairman), Mr Geoff Hollow (Vice-Chairman), Mr Jon Brookes, Mr David Carr, Mr Leslie Hollow, Mr Kevin Hughes, Mrs Annie Philip. **IN ATTENDANCE:** Mrs Fiona Drew (Clerk), Vanessa Luckwell (who arrived at 7.12pm). **APOLOGIES:** PCSO Terry Webb, Mrs Mary Shead, Councillor Andrew Mitchell (Cornwall Council).

**2. APPOINT A CHAIRMAN FOR 2019-20:** Following discussion it was **RESOLVED unanimously** that Councillor Evans be appointed Chairman for 2019-20.

**3. APPOINT A VICE-CHAIRMAN FOR 2019-20:** Following discussion it was **RESOLVED unanimously** that Councillor G Hollow be appointed Vice-Chairman for 2019-20.

**4. SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE:** Declarations of Acceptance of Office were signed by Councillor Evans as Chairman and Councillor G Hollow as Vice-Chairman and both were witnessed by the Clerk.

The Chairman thanked Councillors for appointing her and said thank you on behalf of the Parish Council to Councillor Hughes for everything he has done over the past four years. She also thanked Councillor G Hollow for accepting the Vice-Chairman's position and is looking forward to working together.

**5. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY & OTHER INTERESTS, RELATING TO ANY AGENDA ITEM, AND TO DETERMINE REQUESTS FOR DISPENSATION WHERE APPLICABLE:** Councillor Brookes is Chairman of Zennor Parish Council, on the Executive Committee of the Penwith Landscape Partnership and on the Dark Skies Policy Group. Councillor Hughes is on the Dark Skies Policy Group.

**6. PUBLIC PARTICIPATION:** There was one member of the public present. Ellen Carter asked to be allowed to speak at the end of Agenda Item 9a) which the Chairman agreed.

**7. ACTION REQUIRED ON MATTERS RAISED DURING PUBLIC PARTICIPATION:** None

**8. MINUTES OF THE LAST MEETING HELD ON 20<sup>TH</sup> APRIL 2019:** It was **RESOLVED unanimously** that the minutes, previously circulated, were a true and accurate record of this meeting.

### **9. MATTERS ARISING:**

**a) Memorial Plaque:** The Vice-Chairman reported that he had completed the plaque for Ed Carter and this was passed round for everyone to look at. It had been agreed with Ellen that it would be put up this Friday at 3pm before the Beetle Drive took place. The Chairman thanked the Vice-Chairman for arranging this and everyone agreed how nice it looked. Ellen thanked Councillors and said what an honour it was. She invited all Councillors who would like to attend on Friday to do so, along with herself and a small group of immediate family and friends, and would be providing light refreshments in the Hall after the Vice-Chairman has sited the plaque.

### **10. APPOINTMENT OF COUNCIL REPRESENTATIVES TO OUTSIDE BODIES:**

**a) Police Liaison Committee & Councillor Advocacy Scheme:** Councillor Hughes reported that the current Inspector who had started this Committee had recently retired so it was currently up in the air. It was **agreed** to wait and see what happened.

**b) Gilbert Hall Trustees:** It was **RESOLVED unanimously** that the Vice-Chairman would be the Parish Council representative on the Gilbert Hall Trustees and that the Chairman would attend if he was unable to do so.

**c) Community Network Panel:** It was **RESOLVED unanimously** that Councillor Philip would continue to represent the Parish Council on the CNP but that if she was unable to do so other Councillors would rotate to fill in.

**d) Working Party:** It was **RESOLVED unanimously** that the Working Party would continue in its current format whilst there was a need for a body to meet with CCLT regarding the affordable housing build.

**11. DATES OF MEETINGS FOR NEXT TWELVE MONTHS:** Following discussion it was **RESOLVED unanimously** that meetings would continue to take place on the last Tuesday of every month at 7.00pm in the Gilbert Hall. The exceptions to this were in December due to Christmas when the meeting would take place on 17<sup>th</sup> December and in August when no meeting would be held, unless an urgent matter such as planning arose.

## **12. PLANNING:**

**a) Applications:** None

**b) Decisions: PA19/02755 Proposal:** Single storey flat roof extension Location: Hedgerows, The Field, Nancledra, Penzance. Applicant: Mrs Judith Lockwood. **APPROVED.**

**c) Appeals:** None

**d) Pre-apps:** None

**e) Response re S106:** The Clerk read out emails from the Planning Department to say that they did not consult on legal documents. The Clerk confirmed that she was waiting to hear back from the Affordable Housing Team with regards to some queries on the criteria in the S106 and how this might affect future ownership of the properties.

**f) Any other Planning Matter received at or before the start of the meeting:** None

## **13. COUNCILLORS REPORTS:**

**a) Chairman's Report:** None

**b) Cornwall Councillor Report:** None

**c) Any Other Councillor Reports:** None

**14. POLICE REPORT:** The Clerk confirmed that there was currently one crime that was still under active investigation so could give no further details.

**15. GOVERNANCE REVIEW & MEETING WITH LUDGVAN PARISH COUNCIL:** The Clerk confirmed that letters were currently being circulated to all affected residents and that an article had gone in Cledry Calling and on the Parish Council website. A decision would be taken based on the responses received at the next meeting. Councillors Hughes and Philip gave feedback on the meeting with Ludgvan, who said they were sympathetic to Towednack's proposal but couldn't comment formally on behalf of their Council, who would need to discuss it and then respond. Councillor Philip informed Councillors of Ludgvan's request regarding the boundary at Trink and also their query as to how the Parish Council felt about clustering with Ludgvan. Following lengthy discussion, it was **RESOLVED by majority** not to support the request for a boundary change at Trink Hill, as this area was an important historic part of the Parish that reflected its mining heritage. It was **agreed** that the Chairman and Councillor Philip would get more information regarding clusters when they attended the special CNP meeting on Governance Review on Thursday 30<sup>th</sup> May, and that the Parish Council would in no way wish to lose their identity as a separate entity.

Councillor Hughes left the meeting at 8.00pm.

#### 16. HIGHWAY MATTERS:

**a) Highway issues reported previously:** The Clerk confirmed that issues reported at the last meeting regarding white lines in the village, and the worn road from Georgia Bottom to the Junction South of Amalebra were on Highways list for repairs but had not yet been completed.

**b) Any Highway issues that require reporting:** Councillor Carr reported that Penderleath Lane had recently been flayed right back by Cormac which was totally against Cornwall Council's own policies, which state that the time to do this was either very late or very early in the year. Councillor Brookes felt the policy was very lightweight and Vanessa Luckwell suggested any complaints should be copied in to Councillors Sue James and Rob Nolan. Following discussion, it was **RESOLVED by majority** to write a strongly worded letter of complaint to Cornwall Council Highways copying in the AONB and the Cornwall Wildlife Trust and relevant Councillors.

**c) Response from Mike Peters re potholing:** The Clerk read out an email from Mike Peters regarding the Velocity machine.

**d) Review Mobile Speed Radar:** The Clerk confirmed that the cost of a fixed radar had now increased by an additional £3.5K and it was **RESOLVED unanimously** that on this basis the Parish Council no longer wanted a fixed speed radar. Vanessa Luckwell then explained the options open and following discussion it was **agreed** to look at getting together with other parishes to share a mobile radar if there were enough parishes interested. It was also **agreed** that the Clerk would find out more information from St Day Parish Council about what they had done regarding the purchase of a mobile speed radar.

#### 17. VILLAGE MATTERS:

**a) Meeting with CCLT:** The Clerk confirmed that she had written to CCLT and the NHWP following their suggestion of a meeting but had yet to hear back regarding possible dates. It was **agreed** that any meetings that took place would involve members of the Parish Council's Housing Working Party rather than all Councillors.

**b) Car Parking:** It was **agreed** that the Clerk would look at the legal implications of using 10% of Cledry Meadow for car parking, whilst the Chairman and Vice-Chairman would look at the feasibility of it.

#### 18. FOOTPATH MATTERS: None

#### 19. CEMETERY MATTERS:

**a) Fence Running Alongside Church Road:** The Vice-Chairman reported that the provisional date for taking the fence down is 10<sup>th</sup> June and the new one would be put up on 11<sup>th</sup> June. It was **agreed** that Ellen Carter would check with the Vicar that there were no events scheduled to take part at the Church on those days.

#### 20. DARK SKIES: Nothing to add at present.

#### 21. FINANCIAL MATTERS:

**c) Annual Insurance Renewal:** The Clerk reported that of the three quotes from Zurich, Came & Co and Norris Fisher, the current insurers Zurich continued to provide the cheapest cover. It was **RESOLVED unanimously** to approve the renewal quote from Zurich.

**a) Summary of Accounts:** A summary of accounts was circulated and are attached as an Appendix to the minutes. Invoices totaling £516.02 were **approved** for payment.

**b) Notice of Public Rights:** The Clerk confirmed that she would be putting the Notice of Public Rights on the noticeboard and the website on 10<sup>th</sup> June.

d) **Review of Banking arrangements:** It was **RESOLVED unanimously** to add the Vice-Chairman as a signatory to the bank account.

e) **To review the agreement with Zennor Parish Council re expenses:** Following a brief discussion it was **RESOLVED unanimously** to continue the current 75/25 split with Towednack Parish Council regarding the Clerk's expenses (75% being Towednack's share).

## 22. CLERK'S REPORT:

a) **Review of Council Policies:** The Clerk confirmed that she would make any proposed amendments and circulate to all Councillors for their consideration prior to the next meeting.

b) **Emergency Plan:** It was **agreed** that the Chairman would speak with Stephen Fuller to see if he would be prepared to be involved.

23. **CORRESPONDENCE:** The Clerk had circulated the following correspondence prior to the meeting:

- a) CCC Information about Planning Application Consultations - noted
- b) Latest News from the AONB – noted
- c) Letter from Derek Thomas re West Cornwall Town & Parish Conference - noted

24. **DATE OF NEXT MEETING:** Tuesday 25<sup>th</sup> June

25. **AGENDA ITEMS FOR NEXT MEETING:** Councillors to contact the Clerk no later than Monday 17<sup>th</sup> June with items they wish to be included.

26. **EXCLUSION OF THE PRESS AND PUBLIC:** It was resolved that in accordance with the Public Bodies (Admissions to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972) the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.

27. **Confidential Item:** The Vice-Chairman reported he had received a request to put a bench in Cledry Meadow in memory of Ed Carter. At the time the request had been made Ellen had not been aware of it and it was to be a surprise hence it was a confidential item on the agenda. However, this was no longer the case. It was **RESOLVED unanimously** to agree to a wooden two-seater bench being put in the meadow between the hut and the gate. The Vice-Chairman would ring Jenny Major to let her know.

There being no further business, the Chairman closed the meeting at 8.50pm.

Signed: \_\_\_\_\_ Chairman

Date: \_\_\_\_\_