



MINUTES

A Meeting of the Parish Council was held on 26th March 2019 at 7.00pm in The Gilbert Hall Nancledra

1. PRESENT: Mr Kevin Hughes (Chairman) Mrs Judith Evans (Vice-Chairperson), Mr Jon Brookes, Mr Geoff Hollow, Mr Leslie Hollow. **IN ATTENDANCE:** Councillor Andrew Mitchell (Cornwall Council), Mrs Fiona Drew (Clerk). **APOLOGIES:** Mrs Annie Philip, Mr David Carr, PCSO Terry Webb.

2. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY & OTHER INTERESTS, RELATING TO ANY AGENDA ITEM, AND TO DETERMINE REQUESTS FOR DISPENSATION WHERE APPLICABLE: The Chairman is Chair of the Dark Skies Policy Group and represents the Parish Council on the Police Liaison Group. Councillor Brookes is Vice-Chair of the Dark Skies Group, Chairman of Zennor Parish Council and on the Executive Committee of the Penwith Landscape Partnership.

3. PUBLIC PARTICIPATION: There were three members of the public present. Joan Beveridge read out a letter from Margaret Taylor raising issues relating to damage to the lane on Skillywadden to Amalveor, an enforcement issue that had already been reported previously and a request for the Parish Council to get involved in seeking changes to the recent planning application for affordable houses. Ellen Carter invited everyone to the celebration of Ed's life party this Saturday at Church from 1-3, informed Councillors that the potholes in the Church car park had been put on hold currently but would welcome the Parish Council's views in due course, updated Councillors on issues related to the vicarage wall and raised safety issues re two parked cars in the village.

4. ACTION REQUIRED ON MATTERS RAISED DURING PUBLIC PARTICIPATION: Following discussion it was **agreed** the Clerk would write to Winchester Growers at Varfell regarding the damage to the lane, and would report the parking issues again to the police. It was also **agreed** that no further action could be taken regarding the enforcement issue, as this had already been reported, nor the planning application, as this had now been approved. It was also **agreed** to put 'yellow lines' on the next agenda.

5. MINUTES OF THE LAST MEETING HELD ON 26TH FEBRUARY 2019: It was **RESOLVED unanimously** that the minutes, previously circulated, were a true and accurate record of this meeting.

6. MATTERS ARISING:

a) Update re Planning Applications: The Clerk confirmed that PA19/00818 & PA19/01460 relating to the boiler at the Engine Inn were still undecided. The Clerk also confirmed that although the West Sub Planning Committee had met and approved PA18/11016 at their meeting on 11th March, the status of this application was still showing on the portal as awaiting decision. She was sure this would be updated shortly. The Chairman then thanked everyone on the Working Party for their efforts, particularly the Vice-Chairperson who represented the Council at that meeting. He commented that now the decision had been made it was important that the Parish Council work alongside CCLT to ensure that the houses that will be built are really affordable and will benefit those with a close connection to the Parish.

b) Mobile Speed Radar Application: The Clerk confirmed that following the CNP meeting on 4th March the application had been approved. Councillor Mitchell reported that the advice was they should be moved every 8 weeks, and that over a year this would cost approximately £1200 per year, whereas a fixed speed visor would have no annual costs. A lengthy discussion took place around the merits of fixed as opposed to mobile. It was **RESOLVED by majority (3-2)** to request a fixed camera.

c) Work to Clear the Footpath by the Defibrillator: The Chairman thanked Councillor G Hollow for cutting back this area.

7. POLICE REPORT: PCSO Tonkin had emailed the Clerk to confirm there had been one crime reported relating to criminal damage which had been resolved with a Community Resolution order. It was noted that the goats would soon be gone and that the land is now up for auction.

8. COUNCILLORS REPORTS:

a) Chairman's Report: The Chairman attended the recent Dark Skies meeting. He will be attending the next CNP meetings to give feedback to Parishes and hopefully get community engagement.

b) Cornwall Councillor Report: Councillor Mitchell had emailed a report that would be circulated to all Councillors. He commented on the recent affordable housing planning decision, mobile speed visors (as discussed earlier) and noted that there was a Community Speed Engagement event at County Hall on 14th May.

c) Any Other Councillor Reports: The Vice-Chairperson reported that she had attend the recent Gilbert Hall Trustees meeting. She said there had been a good turn-out and that Julie, Georgeina and Pauline would continue in post for another year. She would be taking over checking the VET system every week in Ed's memory. The Clerk read out a report from Councillor Philip who had attended the recent CNP meeting. This related to the Mobile Speed Visors as previously reported, and Item 10a).

9. PLANNING:

a) Applications: None

b) Decisions: None

c) Appeals: None

d) Pre-apps: None

e) Any other Planning Matter received at or before the start of the meeting: None

10. HIGHWAY MATTERS:

a) Highway issues reported previously: The Clerk reported that as yet she had had no response to the email sent about the state of recent work carried out. Councillor Philip had had a conversation with Mike Peters at the recent CNP meeting to follow this up. The Clerk would notify Councillors when a response was received.

b) Any Highway issues that require reporting: None.

11. VILLAGE MATTERS:

a) Emergency & Flood Plan: The Chairman reported that he had been through this and that much of it was no longer relevant as there were not many people still involved who had done the original training. After discussion it was **agreed** that the Clerk would contact Vanessa Luckwell to ask for her advice to move a review on this forward and if any funding was available to train new Flood Wardens.

b) Memorial Plaque: A discussion took place regarding a memorial for Ed Carter for all the work he had done in the community. The Clerk read out an email from Julie Curtis and Ellen Carter was asked for her thoughts. It was **RESOLVED by majority with one abstention** to put a slate plaque on the phone box where the defibrillator was kept, with the wording 'In memory of Edwin (Ed / Ted) Carter who played a key role in village life'. It was also **RESOLVED unanimously** that Councillor G Hollow would organize this and the Parish Council would pay the costs.

12. FOOTPATH MATTERS:

a) Footpaths to be cut in 2019/20: Councillors reviewed the footpaths to be cut for the year using information provided by Chris Curnow on paths cut previously. It was **RESOLVED unanimously** to continue with the same cutting schedule as previously and to review this on a regular basis as necessary.

b) Footpath 103/30/13/-16: The Clerk informed Councillors that this request for assistance had now been withdrawn by Ludgvan Parish Council so no further action was required.

13. CEMETERY MATTERS:

a) Fence Running Alongside Church Road: Following the last meeting the Clerk updated Councillors that there was now confirmation that the Parish Council owned the fence and had carried out maintenance work previously. Councillor G Hollow was following this up and hoped the work to replace the fence would be completed within the next month.

14. GOVERNANCE REVIEW: Following lengthy discussion it was **agreed** to hold a decision on this until the next meeting as the website for this and information on exactly what was required by Parish Councils had not been made available yet. The Clerk reported that no formal response had been received from Ludgvan Parish Council to the email sent on 28th February, although a map showing proposed changes had been requested by their Clerk when available.

15. DARK SKIES: Already updated as part of the Chairman's report.

16. FINANCIAL MATTERS:

a) Summary of Accounts: It was **RESOLVED unanimously** to pay the Clerk an additional 20 hours this quarter for extra hours worked with the Working Party. A summary of accounts was circulated and are attached as an Appendix to the minutes. Invoices totaling £2287.19 were **approved** for payment and internal transfers between accounts were **approved** as previously agreed.

b) Appointment of Internal Auditor: The Clerk explained that under the Annual Governance & Accountability Return (AGAR) for 2018/19 the Parish Council needed to appoint an internal auditor to check the paperwork and sign off this section of the report. It was **RESOLVED unanimously** to ask Joan Chapman to undertake this role again.

17. CLERK'S REPORT: The Clerk reported that she would circulate end of year accounts to all Councillors prior to the April meeting for their consideration. She had attended the recent Meet the Planners session with Councillor Brookes. This had introduced the way planning would be working moving forward and Towednack would now be part of Area 1 with dedicated Planning Officers. It was **agreed** that the Clerk would circulate the presentation to all Councillors. She had also attended the final part of the Working With Your Council training on Finance and GDPR, which had been useful and informative, and passed on feedback to Councillors.

18. CORRESPONDENCE: The Clerk had circulated the following correspondence prior to the meeting:
a) Polling District and Polling Places Review – consultation notices had been put up on the Parish Noticeboard.

19. DATE OF NEXT MEETING: Tuesday 30th April 2019.

20. AGENDA ITEMS FOR NEXT MEETING: Councillors to contact the Clerk no later than Monday 22nd April with items they wish to be included.

21. EXCLUSION OF THE PRESS AND PUBLIC: It was **RESOLVED unanimously** that in accordance with the Public Bodies (Admissions to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972) the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.

22. CONTRACTS FOR GRASS CUTTING:

c) Cledry Meadow Grass Cutting: It was **RESOLVED unanimously** that the contract go to Tyrone Martin to include a monthly cut from March / April – September / October and to include cutting back the hedges once or twice during the contract. The Clerk would sort out the necessary paperwork.

There being no further business, the Chairman closed the meeting at 8.50pm

Signed: _____ Chairman

Date: _____