



## MINUTES

A Meeting of the Parish Council was held on 30<sup>th</sup> October 2018 at 7.00pm in The Gilbert Hall Nancledra

**1. PRESENT:** Mr Kevin Hughes, Mrs Judith Evans, Mr David Carr, Mr Leslie Hollow, Mrs Annie Philip. **IN ATTENDANCE:** Mrs Fiona Drew (Clerk). **APOLOGIES:** Mr Jon Brookes, Mr Geoff Hollow, PCSO Terry Webb.

**2. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY & OTHER INTERESTS, RELATING TO ANY AGENDA ITEM, AND TO DETERMINE REQUESTS FOR DISPENSATION WHERE APPLICABLE:** The Chairman is Chair of the Dark Skies Policy Group and represents the Parish Council on the Police Liaison Group.

**3. PUBLIC PARTICIPATION:** 3 members of the public were present. Ellen Carter gave details of Church events including the Remembrance Service on 11<sup>th</sup> November to which all are welcome.

**4. MINUTES OF THE LAST MEETING HELD ON 25<sup>th</sup> September 2018:** It was **RESOLVED unanimously** that the minutes, previously circulated, were a true and accurate record of this meeting.

### 5. MATTERS ARISING:

**a) Fingerpost:** The Chairman reported that work on the Fingerpost repairs was completed by Iron Brothers today.

**b) Vehicle at Penbaron:** The Clerk confirmed that PCSO Terry had spoken to the owner and it had been resolved.

**6. POLICE REPORT:** PCSO Webb had emailed to report two crimes, both undetected thefts. He reminded Councillors of problems with rogue landscape gardeners cold calling and asked everyone to report anything suspicious.

### 7. COUNCILLORS REPORTS:

**a) Chairman's Report:** The Chairman reported that Sue James from St Just had organized a meeting at S John's Hall on 9<sup>th</sup> November regarding Dark Skies to try and bring all interested parties together, as currently there were issues trying to get the admin work for it done. He also asked everyone to be aware that with the recent heavy frosts the roads were very slippery first thing in the morning as there had currently been no gritting done.

**b) Cornwall Councillor Report:** The Clerk read Councillor Mitchell's report which she would circulate to all Councillors. Councillor Mitchell arrived at 7.20pm and gave a brief outline of what was happening with Edward Hain Hospital.

**c) Any Other Councillor Reports:** The Vice-Chairman, Councillor Philip and the Clerk had attended a Planning workshop recently and gave feedback on this. Councillor Philip and Councillors L & G Hollow and the Clerk had attended the Town & Parish Conference recently at Ludgvan.

### 8. PLANNING:

**a) Applications:** None

**b) Decisions:** None

**c) Appeals:** None

**d) Pre-apps:** None

e) **PA18/00003/SPD** Draft Housing Supplementary Planning document. This was being updated as the Local Plan has been in place for five years. Councillor Mitchell gave the Council some further information regarding the supplementary plans and affordable housing. After a brief discussion it was **RESOLVED unanimously** that if Councillors wished to comment individually then they could do so but that the Council would not comment as a body.

#### 9. HIGHWAY MATTERS:

a) **Any Highway issues that require reporting:** The Clerk read out a letter received at the meeting regarding an issue with a pothole at Chytodden. It was **agreed** that the Clerk would report this via the Cornwall Council portal.

#### 10. VILLAGE MATTERS:

a) **Japanese Knotweed:** The Clerk read out an email regarding problems with Japanese Knotweed in the village. The Chairman reminded Councillors that it is an invasive species and that landowners are responsible not just for their land, but if they border a stream, watercourse or river then also from their land to the middle of the river. They are also responsible should it spread to neighbouring properties. It was **agreed** that the Clerk would report the areas where there were known problems with Knotweed to Cornwall Council as Councillor Mitchell confirmed that if it was on private land they would then issue an enforcement notice. Highways are responsible from the middle of the river to the middle of a road. The Vice-Chairman queried about why Highways were not cutting back at the Bottoms. It was **agreed** that the Clerk would email Mike Peters and copy in Councillor Mitchell.

b) **Parking by the Defibrillator:** It was agreed to defer this item to the next meeting as Councillor G Hollow was not present.

c) **Christmas Tree:** Following a brief discussion it was **RESOLVED unanimously** that the Vice-Chairman, the Clerk and Councillor Philip would select a 10-12 foot tree to be in place by 1<sup>st</sup> December. The Clerk would speak to Councillor Brookes regarding the possibility of transporting it to the village and Councillor L Hollow would speak to Mr Francis-Smith regarding electricity.

#### 11. FOOTPATH MATTERS:

a) **Any issues relating to Footpaths:** None

b) **Footpath contract:** The Clerk read out a letter from Chris Curnow confirming that this was his last cut of the footpaths as he would not be tendering again in future. It was **RESOLVED unanimously** to write to Mr Curnow to thank him for all his hard work over the past 14 years. The Clerk would also check whether he would be cutting the verges for the daffodils this year and if not Councillor L Hollow would do it this year. The Clerk confirmed that she had two people / companies that were interested in tendering for next year's contract and would send out relevant information to them once it came from Cornwall Council in the new year.

12. **CEMETERY MATTERS:** None

13. **DARK SKIES:** As detailed in the Chairman's report.

#### 14. FINANCIAL MATTERS:

a) **Summary of Accounts:** These were circulated and are attached as an Appendix to the minutes. Invoices totaling £743.33 were **approved** for payment and income received of £101.49 noted.

b) **Quarterly Budget Update:** The Clerk gave a brief update on the financial position and confirmed that the Council were currently running with a slightly higher surplus than original predicted for this year, mostly due to a VAT reclaim. The Clerk was attending precept and budget training next week and would prepare a budget forecast statement for 2019-20 for the November meeting.

**15. CLERK'S REPORT:** None

**16. CORRESPONDENCE:** The Clerk gave details of items already circulated as follows: Police Commissioner Newsletter, Update on Proposed Police Merger, Planning Newsletter, CALC Newsletter, Localism Summit invitation, NALC report on the future of Neighbourhood Plans.

**17. DATE OF NEXT MEETING:** Tuesday 27<sup>th</sup> November 2018. The Chairman reminded Councillor of the amended date for the December meeting of Wednesday 19<sup>th</sup> December 2018.

**18. AGENDA ITEMS FOR NEXT MEETING:**

There being no further business, the Chairman closed the meeting at 8.15pm.

Signed: \_\_\_\_\_ Chairman

Date: \_\_\_\_\_