



MINUTES

A Meeting of the Parish Council was held on 31st July 2018 at 7.00pm in The Gilbert Hall Nancledra

1. PRESENT: Mrs Judith Evans (Vice-Chairperson and Acting Chair-Person), Mr Jon Brookes, Mr Geoff Hollow, Mr Leslie Hollow, Mrs Annie Philip. **IN ATTENDANCE:** Councillor Andrew Mitchell, Mrs Fiona Drew (Clerk). **APOLOGIES:** Mr David Carr, PCSO Terry Webb & Mrs Mary Shead.

2. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY & OTHER INTERESTS, RELATING TO ANY AGENDA ITEM, AND TO DETERMINE REQUESTS FOR DISPENSATION WHERE APPLICABLE: Councillor Brookes is Vice-Chairman of the Dark Skies Group, Chairman of Zennor Parish Council and on the Executive Committee of the Penwith Landscape Partnership.

3. PUBLIC PARTICIPATION: Two members of the public were present.

4. MINUTES OF THE LAST MEETING HELD ON 26th June 2018: It was **RESOLVED unanimously** that the minutes, previously circulated, were a true and accurate record of this meeting.

5. MATTERS ARISING: None

6. POLICE REPORT: The Clerk read out a report that PCSO Webb had sent – only one crime had been reported.

7. COUNCILLORS REPORTS:

a) **Chairman's Report:** None

c) **Any Other Councillor Reports:** The Vice-Chairperson reported on the recent Gilbert Hall Trustees meeting and what would be happening following Peter Walker's retirement. It was important that all users leave the Hall as they find it and Georgina Kean would be taking the bookings.

b) **Cornwall Councillor Report:** Councillor Mitchell reported that Enforcement don't have an issue with the boulders discussed previously and won't take it any further. He confirmed that he hadn't yet done a walk around with the Vice-Chairperson and Clerk, and was chasing Mike Peters regarding the moving of the fingerpost. He had sent a report which the Clerk had circulated.

8. PLANNING:

a) **Applications:** None

b) **Decisions:** None

c) **Appeals:** None

d) **Pre-apps:** None

10. VILLAGE MATTERS:

a) **NHWP & CCLT meeting:** The Vice-Chairperson thanked Councillor Mitchell for coming to meet with the Parish Council Working Party. She and Councillor G Hollow had then attended a meeting with the NHWP & CCLT on 10th July. A long discussion took place regarding the proposed site and the AONB, the design including the pumping station

and what that would mean for the neighbours, what local need there was and whether nine houses could be filled locally. Councillor Mitchell answered various questions and confirmed that he would support the Council in whatever decision they made when the planning application was considered. Councillor Mitchell then left the meeting.

9. HIGHWAY MATTERS:

a) **Action taken from previous meeting:** None

b) **Flooding at Amalwhidden Flats:** Councillor G Hollow reported that the problem is that the Council have cleaned out the hole in the hedge but it is then filled with earth and there is a trench. The landowner has dug out round his field so the water can't run into the ditch. Following discussion, it was **RESOLVED unanimously** to write to Mr Hodder and ask if he would open up the hole so that water could run away from the road into the ditch.

c) **Any Highway issues that require reporting:** None

10. VILLAGE MATTERS:

b) **Moving the Fingerpost:** It was **agreed** to defer this to next meeting when hopefully Cornwall Council would have responded to the Clerk and / or Councillor Mitchell.

c) **Cut backs to Saturday bus services to Penzance:** The Clerk had previously circulated information regarding cuts to the Saturday bus service from Zennor to Penzance. A discussion took place but it was agreed to take no action as Councillor Brookes reported that the matter had now been closed by responses from First Kernow.

d) **LGBCE Draft Report re Divisional Boundaries:** Following a brief discussion, it was **RESOLVED unanimously** to resubmit the comments made previously to the Boundary Commission with a copy to Malcolm Brown the Chairman of the Electoral Review Panel for Cornwall Council.

11. FOOTPATH MATTERS:

a) **Cutting completed on footpaths and coast paths:** The Clerk confirmed that the first cut had taken place on both the footpaths and coast paths. She had received an email from Mr Adrian Bigg regarding Bridleway 1 thanking the Council for ensuring the cut was done.

b) **Disabled Access:** The Clerk reported that Councillor Carr had been unable to walk the path from Boscubben to Trevail as yet and it was **agreed** to defer this item to the next agenda.

12. CEMETERY MATTERS:

a) **The fence running alongside Church Road:** As previously agreed a letter had been sent to the landowners regarding maintenance. Councillors L & G Hollow had spoken with them subsequently. Following discussion, it was **RESOLVED unanimously** for Councillor G Hollow to continue further discussions to look at putting up a new fence with a contribution from both parties.

b) **Memorial request for Mr Colin Bunn:** The Clerk confirmed she had received a request for a black granite memorial stone for Mr Bunn from R Pascoe & Son and circulate the proposed design. It was **RESOLVED unanimously** that the Parish Council were happy with this design and colour.

13. **DARK SKIES:** None

14. REVIEW OF PARISH COUNCIL POLICIES:

a) **Standing Orders Section 3u):** The Clerk reported that she had been informed that Section 3u) should not have been changed from three to four Councillors regarding quorum. Anything in bold in Standing Orders is a legal requirement. It was **RESOLVED unanimously** to amend the number required for quorum back to three⁴

15. FINANCIAL MATTERS:

a) Summary of Accounts: These were circulated and are attached as an Appendix to the minutes. Invoices totaling £194.50.00 were **approved** for payment.

b) Completion of the ICO Registration and direct debit set up: The Clerk confirmed the direct debit was now set up and that she had received the certificate confirming the Council was registered with the ICO.

16. CLERK'S REPORT:

a) Code of Conduct training: The Clerk had put together some feedback following the Code of Conduct training which she attend earlier that day. This was read out to Council and circulated to all Councillors present. The Clerk confirmed that she would also email to all Councillors.

17. CORRESPONDENCE:

a) Invitation from Penwith Landscape Partnership: Councillor Brookes explained what the PLP were looking to do regarding Local Landscape Character Assessments. He said that he would be attending the Open Day on 3rd August and was happy to feedback if there was anything relevant.

b) Presentation from Cornwall Council on 'A New Approach to Tackling Local Environmental and Safety Issues': The Clerk had circulated this and it was **agreed** to put this on the next agenda.

c) Invitation to the Town & Parish Conference on 27th September at Ludgvan Community Centre: The Clerk gave this to all Councillors and confirmed that she needed to confirm numbers who wished to attend by 18th September and it was **agreed** to put this on the next agenda as a reminder.

18. DATE OF NEXT MEETING: Tuesday 28th August 2018

19. AGENDA ITEMS FOR NEXT MEETING: Councillors to contact the Clerk no later than Monday 20th August with items they wish to be included. Councillor G Hollow asked for 'using the tree grant to help the Pre-School' to be added.

There being no further business, the Vice-Chairperson closed the meeting at 8.37pm

Signed: _____ Chairman

Date: _____