



MINUTES

A Meeting of the Parish Council was held on 26th June 2018 at 7.00pm in The Gilbert Hall Nancledra

1. PRESENT: Mrs Judith Evans (Vice-Chairperson and Acting Chair-Person), Mr Jon Brookes, Mr David Carr, Mr Geoff Hollow, Mr Leslie Hollow, Mrs Annie Philip. **IN ATTENDANCE:** Councillor Andrew Mitchell, Mrs Fiona Drew (Clerk). **APOLOGIES:** Mr Kevin Hughes (Chairman), PCSO Terry Webb & Mary Shead.

2. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY & OTHER INTERESTS, RELATING TO ANY AGENDA ITEM, AND TO DETERMINE REQUESTS FOR DISPENSATION WHERE APPLICABLE: Councillor Brookes is Vice-Chair of the Dark Skies Group, Chairman of Zennor Parish Council and on the Executive Committee of the Penwith Landscape Partnership.

3. PUBLIC PARTICIPATION: None

4. MINUTES OF:

a) The Parish Meeting held on 29th May 2018: It was **RESOLVED unanimously** that the minutes, previously circulated, were a true and accurate record of this meeting.

b) The Annual Meeting held on 29th May 2018: It was **RESOLVED unanimously** that the minutes, previously circulated, with the addition of the word Cornwall in Item 15d), were a true and accurate record of this meeting.

5. MATTERS ARISING:

a) Councillor Mitchell response to letter re communication: Councillor Mitchell apologised for the lack of response recently and the lack of attendance at meetings. He explained that he had had IT issues and problems with Royal Mail, both of which were being dealt with. He also said that Tuesday evenings moving forward were now better for him and he would do his best to attend when possible. He **agreed** to arrange a date to meet with the Working Party Sub-Committee as soon as possible to discuss the letter sent.

7. COUNCILLORS REPORTS:

b) Cornwall Councillor Report: Councillor Mitchell reported that he had spent a lot of time recently addressing the view of residents in St Ives regarding residents only parking. He confirmed he would be happy to provide a brief update each month of things he had been doing, and those of particularly relevance to Towednack.

5. MATTERS ARISING:

b) Enforcement's comments re Giew Hill boulders: The Clerk reported that the letter from Enforcement said that as long as the boulders don't get taken off the land then there are no issues with them being moved within the land. After a brief discussion Councillor Mitchell **agreed** to go and have a look at it and then write to Sally Brown at Enforcement regarding this issue.

c) Stables at Lower Amalwhidden: The Vice-Chairperson said that they seem much larger than originally thought. However, on looking at the plans the size is correct. She confirmed that the Parish Council had made a comment regarding the size of the building but unfortunately this had been overridden by a later comment. The Vice-Chairperson suggested that this was a good learning exercise to all to ensure that everything is read carefully in future.

6. POLICE REPORT: The Clerk read out a report that PCSO Webb had sent – only one crime had been reported.

7. COUNCILLOR REPORTS:

a) **Chairman's Report:** None

c) **Any Other Councillor Reports:** None. The Vice-Chairperson asked Councillor G Hollow if he could attend the Community Network Panel meeting on 2nd July as Councillor Philip was unavailable. Unfortunately, on checking subsequently, Councillor Hollow confirmed he was not available.

8. PLANNING:

a) **Applications: PA18/04541** Proposal: Removal of condition 2 (agricultural occupancy) in relation to decision W1/50/P/02296 dated 12/09/1950. Location: Amalveor Bungalow, Amalveor, St Ives. Applicant: Murt & Knowles. Conditions required for planning approval for agricultural approval are much easier than normal. After discussion regarding the implications of agricultural occupancy and how it worked, it was **RESOLVED unanimously** to support the application.

b) **Decisions:** None

c) **Appeals:** None

d) **Pre-apps:** None

e) **Unauthorised Planning:** The Clerk confirmed that any future enforcement issues could no longer be discussed at Council meetings due to the new GDPR legislation. Anyone could report concerns directly to Cornwall Council via the website and they would then be looked into. Councillor Mitchell confirmed this, although agreed it was not an ideal situation.

9. HIGHWAY MATTERS:

a) **Community Highways Network Scheme:** Following a discussion regarding the £50K available to each of the 19 Community Networks for highways projects (not general maintenance) it was **agreed** that there were no schemes currently the Parish Council wished to put forward.

b) **Action taken from previous meeting:** The Vice-Chairperson reported that she and the Clerk had had a walk round the Parish following the last meeting and the Clerk had reported various issues, most of which had been dealt with. Highways had decided the damaged bollards previously reported were not an issue and Councillor Mitchell **agreed** to follow this up with Mike Peters.

c) **Any Highway issues that require reporting:** Councillor Mitchell **agreed** to have a walk round the Parish with the Vice-Chairperson and Clerk to look at any issues and follow up with Highways where necessary. Councillor L Hollow reported that there was still a problem at Coldharbour Corner with the ditch.

10. VILLAGE MATTERS:

a) **NHWP meeting:** Following a discussion it was **agreed** that the Vice-Chairperson and Councillor G Hollow would attend the meeting on 10th July at 2.30pm at Nancledra School as invited by CCLT & the NWHP.

b) **Moving the Fingerpost:** Councillor G Hollow reported that he had spoken to Mr & Mrs Peakes and they confirmed that it was not their land. The Clerk had tried to contact Cornwall Council to ask if the Parish Council could move the fingerpost and had had no response. Councillor Mitchell offered to speak to Mike Peters. It was **RESOLVED unanimously** that Councillor Mitchell would speak to Mike Peters on the Council's behalf and ask Cormac to move the fingerpost. It was also suggested that either directional finials, as previously suggested, or small boulders are put round the fingerpost once it has been moved to help protect it. This will be discussed further at the next meeting.

c) Red River & Japanese Knotweed: The Clerk reported that she had informed Cornwall Council of all sites following her walk with the Vice-Chairperson. A discussion took place regarding the need for landowners to keep their part of the river clear. It was **RESOLVED unanimously** to write to Mr & Mrs McWilliams at Lower Riverside regarding the bamboo invasion at the river on their property.

d) LGBCE Draft Report re Divisional Boundaries: Following a brief outline from Councillor Mitchell about how the proposal would work it was **agreed** that the Parish Council had no further comment to make on the proposals.

11. FOOTPATH MATTERS:

a) Signage on Footpath 14: The Vice-Chairperson confirmed that this had now been done.

b) Disabled Access: Following a brief discussion it was **agreed** that Councillor Carr would walk the path from Boscubben to Trevail and report back at the next meeting.

12. CEMETERY MATTERS:

a) Land Registry Applications: The Clerk confirmed that Land Registry had now processed the paperwork regarding the triangle of land previously discussed, and this was now owned by the PCC. She also confirmed that all paperwork had now come back from Land Registry who had changed the details from the previous Clerk, as agreed.

b) The fence running alongside Church Road: Councillor L Hollow confirmed that he had spoken to the Ansell's but was no further forward in ascertaining who owned the land. Following discussion, Councillors were reminded that it is the owner of the livestock's responsibility to ensure that the livestock cannot escape from their field. It was noted that the fence currently running alongside Church Road is damaged and that in places there is metal sticking out of it which could be dangerous to users of the Road. It was **RESOLVED unanimously** to write to the Ansell Partnership regarding the state of the fence.

13. DARK SKIES: None

14. REVIEW OF COUNCIL POLICIES: The following policies had been forwarded to all Councillors for review prior to the meeting: Risk Assessment & Subject Access Request Policy. The Vice-Chairperson asked if Councillors had any comments to make on each individual policy. It was **RESOLVED unanimously** to accept the Policies as circulated.

15. FINANCIAL MATTERS:

a) Summary of Accounts: These were circulated and are attached as an Appendix to the minutes. Invoices totaling £825.00 were **approved** for payment.

b) Quarterly Budget Update: The Clerk gave a brief budget update, including a breakdown of the 3 month reserve required and an update on future election costs.

c) Review agreement with Zennor Parish Council regarding Clerk's expenses: Following a brief discussion it was **RESOLVED unanimously** to continue with the 75% (Towednack) / 25% (Zennor) split currently in place.

d) Review the Asset Register: Following a brief discussion it was **RESOLVED unanimously** to add the two Nancledra signs at either end of the Village to the Asset Register.

e) Adding a Councillor to online banking: It was **RESOLVED unanimously** to add the Vice-Chairperson as a signatory for online banking.

f) Paying the ICO Registration by Direct Debit: It was **RESOLVED unanimously** to pay the ICO registration by Direct Debit.

16. CLERK'S REPORT: The Clerk reported that the West Cornwall Town & Parish Councils Conference would take place on Thursday 27th September at Ludgvan Community Centre – four Councillors were being invited from all Towns & Parishes in the area. The Clerk also confirmed that the Council would need to register with the ICO under the new GDPR.

17. CORRESPONDENCE:

a) **Letter from PCC re Harvest Thanksgiving & reading on Sunday 16th September:** It was **RESOLVED unanimously** to ask the Chairman. If he was unavailable to do it, or the Vice-Chairperson, then Councillor Brookes said he would be happy to stand in.

b) **CALC Survey:** It was **agreed** that the Clerk would complete this in consultation with the Vice-Chairperson where necessary.

18. DATE OF NEXT MEETING: Tuesday 31st July 2018

19. AGENDA ITEMS FOR NEXT MEETING: Councillors to contact the Clerk no later than Monday 23rd July with items they wish to be included.

There being no further business, the Vice-Chairperson closed the meeting at 8.48pm.

Signed: _____ Chairman Date: _____