



I hereby give notice that the Annual meeting of Towednack Parish Council will be held at
THE GILBERT HALL, NANCLEDRA on Tuesday 29th May 2018 at 7.00pm

All members of the Council are summonsed to attend the meeting, to which press & public are invited unless the Council otherwise directs. Business transacted will be according to the agenda below.

Dated: 23rd May 2018

Signed: Clerk

A G E N D A

- 1. To note those Present and to receive any Apologies**
- 2. To appoint a Chairman for 2018-19**
- 3. To appoint a Vice-Chairman for 2018-19**
- 4. The Chairman & Vice-Chairman to sign their Declaration of Acceptance of Office**
- 5. To receive declarations of disclosable pecuniary and other interests, relating to any agenda item, and to determine requests for dispensation where applicable**
- 6. Public Participation:** to last no longer than 15 minutes unless agreed by the Chairman
- 7. To resolve that the Minutes of the following meetings are an accurate record**
 - a) the last scheduled meeting held on 27th March 2018
 - b) the Emergency meeting held on 2nd May 2018
- 8. To note any Matters Arising that are not an agenda item:**
 - a) To note any response from the Environment Agency re Lower Penderleath Farm Fires
 - b) To note any response from Andrew Mitchell following the letter sent re communication and authorise any action
- 9. To review representation of Councillors of any External Committees**
 - a) Police Liaison Committee
 - b) Gilbert Hall Trustees
 - c) Community Network Panel
- 10. To review and adopt the following Council Policies:**

a) Standing Orders	b) Financial Regulations	c) Broadcasting & Social Media Policies
d) Complaints Procedures	e) Equal Opportunities Policy	f) Privacy Policy
g) Publication Scheme	h) Risk Assessment	i) Retention Schedule
- 11. To determine meeting place & dates for next twelve months**
- 12. To receive the Chairman's Report and authorise any action**
- 13. To receive the Police Report and authorise any action**
- 14. To receive Councillors Reports and authorise any action**

**TOWEDNACK PARISH COUNCIL AGENDA
TUESDAY 29TH MAY 2018
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15. Planning:

a) **Applications:** None

b) **Decisions:**

- i) **PA18/01813** Proposal: Construction of Pre School Building utilising existing field access with ancillary work to include septic tank installation and car parking provision. Location: Land to West of Nancledra School, School Lane, Nancledra Applicant: Mrs M Thomas **APPROVED**

c) **Appeals:** None

d) **Pre-apps:**

- i) **PA18/00777/PREAPP** for The Wink, Crippleasease, Nancledra **ADVICE GIVEN**

e) **Unauthorised Planning:**

f) **To consider any other planning matter received at or before the start of the meeting**

16. Highway Matters:

a) To note any Highway issues that require reporting

17. Village Matters:

- a) To update following the Working Party's report on Affordable Housing and authorise any action
b) To discuss parking by the phone box and authorise any action
c) To consider moving the Fingerpost and authorise any action
d) To discuss the river getting choked by weeds and authorise any action

18. Footpath Matters:

a) To update regarding signage on Footpath 14

19. Cemetery Matters:

- a) To update on Land Registry application
b) To discuss Church Road and the fence running along it and authorise any action
c) To notify Council of application to position a memorial for Mrs Rosemary Daniels

20. To receive an update on Dark Skies

21. Financial Matters:

- a) To receive the Summary of Accounts and approve invoices for payment
b) To consider Insurance Renewal and authorise any action
c) To consider adding the Fingerpost to the Asset Register and authorise any action

22. To discuss the General Data Protection Regulations (GDPR) and authorise any action

23. To receive and authorise any action relating to Correspondence

a) Letter from the Gilbert Hall Trustees

24. To note the Date of the next meeting as 26th June 2018

25. To note from Councillors items for the next Agenda