



27<sup>th</sup> June 2017

## MINUTES

A Meeting of the Parish Council was held on 27<sup>th</sup> June 2017 at 7.00pm in The Gilbert Hall Nancledra.

**PRESENT:** Mr K Hughes, Mr J Brookes, Mr D Carr, Mrs J Evans, Mr G Hollow, Mr L Hollow.

**IN ATTENDANCE:** Fiona Drew (Clerk), Vanessa Luckwell (Community Link Officer), Councillor Andrew Mitchell (Cornwall Council).

**PUBLIC PARTICIPATION:** 6 members of the public were present to discuss Planning Applications and other matters.

The meeting opened at 7.07pm.

**1. APOLOGIES:** Mrs A Philip, Mary Shead & PCSO Terry Webb.

### **2. DECLARATION OF DISCLOSABLE PECUNIARY & OTHER INTERESTS, RELATING TO ANY AGENDA ITEM:**

The Chairman declared interests as the Councillor for St Ives Town Council West Ward for the Conservative Party, representative for St Ives Town Council on the Coastal Communities Forum, representative for St Ives Town Council on Penwith Rural Transport Forum, representative on St Ives in December, serves on two of the Council's Committees - Community and Environment Committee & Grievance and Disciplinary Panel, a Charitable Trustee & Board member of the Cornwall Community Flood Forum and as a Councillor of Zennor Parish Council. The Chairman also sits on a quarterly advisory group for the MP, Derek Thomas. He Chairs the Dark Skies Policy Group and the Vice-Chairman is Vice-Chair of the Dark Skies Group and also Chairman of Zennor Parish Council. Both the Chairman and Vice-Chairman declared an interest on the agenda item to discuss the planning application for a phone mast at Zennor.

**3. DETERMINATION OF REQUESTS FOR DISPENSATION:** None

### **4. MINUTES OF THE PARISH & ANNUAL MEETINGS HELD ON 16<sup>TH</sup> MAY 2017:**

The minutes, previously circulated, were taken as read and signed by the Chairman as a true record.

Councillor Mitchell & Vanessa Luckwell arrived at 7.10 pm.

### **6. CHAIRMAN'S STATEMENT:**

The Chairman asked the Council to reflect on the tragic events that have hit the country lately. He said that he felt down here we are disconnected and that we cannot be complacent as we are still at risk. With this in mind he feels that everyone should be contacting our MP, the Chief Constable, the Crime Commissioner and the Home Secretary to challenge on the cut backs to policing and make sure resources are put in place for Devon and Cornwall.

### **5. MATTERS ARISING:**

**a) Flooding at Engine Inn:** Discussion took place regarding any knowledge to historic drainage routes and what Highways were currently doing to resolve the situation.

**b) Georgia Bridge:** Work had been done on the railings and it was **agreed** that the Clerk would check what date has been agreed regarding the sign replacement.

**c) LMP Contract:** The Clerk reported that Chris Curnow had now signed this and returned it along with a copy of his insurance documents.

**d) Councillor Training:** The Clerk confirmed that Code of Conduct training would now take place on 3<sup>rd</sup> August at St John's Hall for Councillor G Hollow and she would let the Vice-Chairman and Councillor Philip know when she had a new date for the Planning Induction Training.

## **6. CHAIRMAN'S DIARY:**

The Chairman attended:

13<sup>th</sup> June St Ives Town Council  
16<sup>th</sup> June Community Flood Forum  
22<sup>nd</sup> June St Ives Town Council

He cancelled the Halestown Village Fete meeting which is currently being held weekly.

The Chairman will be attending:

29<sup>th</sup> June St Ives Town Council  
11<sup>th</sup> July Zennor Parish Council

**7. POLICE MATTERS: a) Crime Report:** PCSO Webb wasn't able to attend but had given details of crimes and logs from 16<sup>th</sup> May to 27<sup>th</sup> June to the Clerk to report, which she read out. The Report is attached as an Appendix to the minutes.

## **8. DEFIBRILLATOR:**

The Chairman, Vice-Chairman and Councillor Evans attended the recent Trustees meeting regarding the Defibrillator which the Trustees were going to purchase for the Village. The meeting was closed at 7.19pm to allow Edwin Carter to update the Council. The meeting reopened at 7.28pm and following discussion the Chairman **proposed** that the Parish Council take on the ongoing running costs, currently £200 + VAT, to be reviewed annually. The proposal was **seconded** by Councillor Carr and **carried unanimously**. **RESOLVED:** The Clerk to inform the Trustees of the Council's decision. Councillor L Hollow said that this Thursday all proceeds from the weekly Whist Drive would be going towards the purchase of the defibrillator and invited all to attend. The Chairman sent his apologies as he would not be able to make it.

## **9: COUNCILLOR REPORTS:**

None. Vanessa Luckwell reported that the next Community Network Planning meeting would be on September 4<sup>th</sup> and that items including Air Quality and Community Mapping would be on the agenda. The Chairman asked if it would be possible to put Dark Skies on the agenda. Vanessa Luckwell **agreed** she would put the request forward.

## **10. PLANNING:**

### **a) Applications:**

**PA17/05219** Proposal: Submission of details to discharge condition 4 in respect of decision notice PA16/00137 Location: The Old Cow Shed at the Barn, Georgia Hill, Nancledra Applicant: Mr P Osborne. Discussion took place regarding the fact that there were no details indicating what materials would be used instead. The Chairman **proposed** that without this information the Council oppose the discharge of the condition. The proposal was **seconded** by Councillor Evans and **carried unanimously**. **RESOLVED:** The Clerk to write to the Planning Department to inform them of this decision.

**PA17/05016** Proposal: Replacement larger conservatory with roof terrace Location: Cuckoo Rock House, Cuckoo Lane, Cripplesease Applicants: Mr & Mrs M Corbett. The meeting was closed at 7.40pm and Councillors asked Mr Corbett questions relating to the plans. The meeting reopened at 7.45pm. Discussion took place around the size and design of the application. The Chairman **proposed** that the Council object to the application on the grounds that the proposal was too big and modern and not in keeping with the cottage of local area. The proposal was **seconded** by Councillor L Hollow and **carried unanimously**. The Chairman added that in making their decision the Council had taken into account local opinion of the nearest neighbours and general local feeling. **RESOLVED:** The Clerk to notify Planning of this decision. Following this decision Mr Corbett offered £100 per annum towards supporting the defibrillator running costs. The Chairman immediately referred him to Edwin Carter, as a Gilbert Hall Trustee, and asked them to discuss this matter outside as he felt it inappropriate at a Council meeting. The meeting closed at 7.52pm when Mr Corbett & Mr Carter left the room and reopened at 7.54pm.

**PA17/03797** Proposal: Construction of a staggered terrace of three dwelling houses for Mr & Mrs Richards' children to live in. Properties to be sited on an area of land currently within the demise of the Count House Location: Land NE of the Count House, Glew Hill, Cripplesease Applicants: Mr & Mrs Richards. Discussion took place expressing sympathy with the reasons behind the application. Councillors like the idea in principle but not the actual plans and suggested that granite faced traditional cottages would be more suitable than the row of terraced houses currently in the plans. The meeting closed at 8.01pm to allow Councillors to speak with Mrs Richards and reopened at 8.04pm. Councillor L Hollow **proposed** that the application be turned down on the grounds that it was too modern and not in keeping with the area. The proposal was **seconded** by the Chairman and **carried unanimously**.

**PA17/03115** Proposal: Installation of telecommunications compound including equipment cabinets, generator, satellite dishes and a 15m high pole on a concrete base. New opening formed in wall and provision of a 1.2m high fence surrounding the compound. Land At Treen Farm Treen Zennor. Discussion took place surrounding this application. Councillor Mitchell noted that owing to a conflict of interests the Chairman and Vice-Chairman should leave the room which they did at 8.08pm. Councillor Evans took over as Chairman in the Chairman's absence. Further discussion took place and Councillor G Hollow **proposed** that as it was not in Towednack Parish the Council should not comment on the application. The proposal was **seconded** by Councillor Carr and **carried unanimously**. **RESOLVED:** No action to be taken on this application.

#### **b) Decisions:**

**PA17/02959** Conversion of redundant farm buildings to 2no unfettered dwellings Amalveor Road from Sweet Water Trout Farm to Embla Amalveor **Approved with conditions**.

**PA17/00905** Variation of conditions 3 & 4 Penderleath Caravan & Camping Park, St Ives **Approved with conditions**.

**PA17/01289** Change of use of land adjacent to Chyllasson Barns to domestic curtilage and erection of timber outbuilding for domestic use Chyllasson Farm, Nancledra **Withdrawn**.

**c) Appeals:** None

**d) Pre -apps:** None

**e) Consultation for Planning Policy and Guidance Documents** Following a brief discussion and input from Councillor Mitchell it was **agreed** that this was not relevant to the Parish.

## 11. HIGHWAY MATTERS:

**a) Finger Post Coldharbour Corner:** The Clerk confirmed that there had been a delay in the work taking place owing to the Contractors having some internal issues, but that the post would be removed this week for work to start and that the completion date was three to four weeks away.

**b)** Councillor L Hollow raised concerns about cars turning left in the village on a dangerous bend from Valley Road onto the main road where there was no left turn allowed. It was **agreed** that the Clerk would email PC Darren Saint & PCSO Terry Webb with these concerns.

## 20. CORRESPONDENCE:

The Clerk read out a letter from Mrs Thomas regarding work being done on Mr Clee's land. Councillor Mitchell said he would speak to Enforcement and ask them to investigate and see if any infringement had taken place or not. He **agreed** to let Mrs Thomas know the outcome. The Clerk **agreed** to send a copy of Mrs Thomas' letter to Councillor Mitchell so he could act on it.

## 12. VILLAGE MATTERS:

**a) Car Parking:** A discussion took place relating to parking within the village and the problems that there currently were. Councillor G Hollow **proposed** that the Council look into the cost of putting in two lock posts by Cledry Meadow to allow access as required. Keys would be kept by those that needed them. The Chairman **seconded** the proposal and it was **carried**. **RESOLVED:** Councillor G Hollow to investigate the cost of lock posts. Further discussion took place around parking solutions and Councillor G Hollow **proposed** sending a sympathetic letter to all residents of Nancledra reminding them of the Covenant in place relating to parking, asking them to use space where they have it to park and generally being considerate to their neighbours. The proposal was **seconded** by the Chairman and **carried unanimously**. Councillor Evans asked if the Clerk could please send the letter to all Councillors for approval prior to it being circulated. **RESOLVED:** The Clerk to write a letter to all Nancledra residents regarding parking, circulating it first to all Councillors for approval.

**b) Appearance:** A discussion took place about the appearance of the village regarding cars that had been left around the area. Councillor Carr **proposed** that the Council write to those people with dilapidated cars that were visible on their property to ask them to consider scrapping them. The proposal was **seconded** by Councillor L Hollow and **carried**. **RESOLVED:** Councillor Carr to email the Clerk the details so that she can write the relevant letters.

**c) Affordable Housing:** The Chairman reported that he had been informed a meeting had taken place headed by Andrew George regarding Affordable Housing in the village. Vanessa Luckwell said she knew that there was to be a meeting but didn't think it was due to take place until July and said it was just looking at needs at this stage. Councillor Mitchell had not heard about any meeting but had attended the CLT Annual meeting last week when Mr George did mention Nancledra and a Housing Working Group. Councillor Mitchell **agreed** that he would ask Sam Irving if there had been any changes to the known need to affordable homes in Nancledra in the past eight months.

## 13. FOOTPATH MATTERS:

Teresa Agate had contacted the Chairman regarding overgrown bridleways, however the Chairman had informed her that these were actually in Ludgvan Parish not Towednack and she would therefore need to speak to Ludgvan Parish Council. The Clerk also read out a request from Vicky Nankervis regarding work on clearing overhanging vegetation on a lane that was not a designated right of way and advised the Council what response had been made.

#### **14. CEMETERY MATTERS:**

**a) Memorial for Sgt Fox:** The Clerk had received a request from the MOD to replace the memorial on Sgt Fox's grave using Karin Grey Granite rather than Portland Limestone, as it was becoming eroded due to the sea air. The Chairman **proposed** that permission be given, at no additional charge, to replace the Memorial. The proposal was **seconded** by Councillor L Hollow and **carried unanimously**.

**b) Burial of Mrs Dutton:** The Chairman reported that Mrs Dutton had been interred in the same grave as her husband, Plot 3, on 13<sup>th</sup> June. No meeting had been called as the criteria for Mrs Dutton was exactly the same as previously for her husband.

**c) Grass Cutting:** Councillor L Hollow said that he would be happy to continue to do the grass cutting in the Cemetery on the same basis as previously. The Chairman **proposed** that a new contract be drawn up for this year. The proposal was **seconded** by Councillor G Hollow and **carried unanimously**. **RESOLVED:** The Clerk to prepare a new contract.

#### **15. ELECTORAL REVIEW FOR CORNWALL:**

Councillor Mitchell spoke about the difficulties for Councillors to represent constituents if numbers were reduced. The Chairman asked for all Councillors to go away and consider the paperwork, previously sent, and bring their views to the next meeting when a decision would be made. In the meantime he asked the Clerk to write to the Boundary Commission again to reiterate the views sent last year regarding changes to the Parish Boundaries to include in Towednack Parish the parts of Nancledra Village that are currently in Ludgvan Parish.

#### **16. DARK SKIES UPDATE:**

The Chairman and Vice-Chairman are pushing forward and starting to register the application.

#### **17. FLOOD FORUM UPDATE:**

**a) Letter from Martin Alvey:** The Chairman reported that everyone had received a welcome letter from Martin Alvey. It invited everyone to join the Flood Forum individually which people can do if they want. The Chairman said that he was already a member and the Council representative.

#### **18. CLEDRY MEADOW:**

**a) Fence:** The Clerk read out the letters she had written to Mr Birchley regarding blocking up his access to Cledry Meadow, informed the Council of what had been said following the first letter sent on 22<sup>nd</sup> May, and confirmed that she had had no reply to the second letter sent on 21<sup>st</sup> June. Following discussions Councillor G Hollow **proposed** writing to Mr Birchley again giving him a deadline to carry out the work, otherwise the Council would block access from the Cledry Meadow side. The proposal was **seconded** by the Chairman and **carried unanimously**.

**b) New Gate:** The Chairman proposed a vote of thanks to Councillor G Hollow for all his hard work putting up the gate and signs, which he had done very quickly following the previous meeting.

**c) PCC Request for BBQ 12/08/17:** The Chairman **proposed** that this request be agreed. The proposal was **seconded** by Councillor Carr and **carried unanimously**. **RESOLVED:** The Clerk to write to Julie Carter to inform her of this decision.

**d) PCC Request for Outdoor Service 27/08/17:** The Chairman **proposed** that this request be agreed. The proposal was **seconded** by Councillor Evans and **carried unanimously**. **RESOLVED:** The Clerk to write to Ellen Carter to inform her of this decision. The Chairman added that he was really pleased that Cledry Meadow is being used for what it was meant for.

**e) Tree Planting:** The Chairman reported that the Woodland Trust was currently giving away 40m trees native to the area. A discussion took place and the Chairman **proposed** that the Council apply for 20 to put in Cledry Meadow and in the Cemetery. The proposal was **seconded** by Councillor Evans and **carried unanimously**. **RESOLVED:** The Clerk to complete the application online.

**19. ACCOUNTS:**

**a) VAT:** The Clerk reported that she had submitted a VAT reclaim for the period 1<sup>st</sup> June 2014 – 31<sup>st</sup> May 2017 and that £789.23 had been paid by HMRC into the General Account earlier that day.

**b) Summary of month's accounts:** These were circulated and are attached as an Appendix to the minutes. Receipts totaling £778.80 were approved for payment, and income of £1392.13 was recorded.

**c) Exercise of Public Rights 09/06/17:** The Clerk reported that she had put up all relevant documents on the noticeboard and on the Council website regarding the Exercise of Public Rights that was required as part of the Annual Accounts.

**20. CORRESPONDENCE:** CALC newsletters and Safer Cornwall newsletters previously circulated.

Everyone left the meeting other than the Councillors and the Clerk.

**21. CONFIDENTIAL ITEM TO BE DISCUSSED:**

A discussion took place regarding a confidential item. A **proposal** was put forward by the Chairman which was **seconded** by Councillor Carr and **carried unanimously**. Owing to the confidential nature of the item no further minutes were recorded.

**22. DATE OF NEXT MEETING:** 25<sup>th</sup> July 2017

**23. AGENDA ITEMS FOR NEXT MEETING:**

Electoral Review for Cornwall – no of Cornwall Councillors  
Encroachment of hedges & trees onto Highways  
Engine Inn and run off water into fields

Councillors will contact the Clerk no later than Monday 17<sup>th</sup> July with items they wish to be included.

There being no further business, the Chairman closed the meeting at 9.50pm.

Signed: \_\_\_\_\_ Chairman

Date: \_\_\_\_\_